



March 7, 2022

Marlon Yarber, Chief Probation Officer
Sacramento County Probation Department
9750 Business Park Drive, Suite 220
Sacramento, CA 95827

**RE: SACRAMENTO YOUTH DETENTION FACILITY BSCC # 7437
2020/2022 BIENNIAL INSPECTION PURSUANT TO WELFARE AND INSTITUTIONS
CODE SECTION 209 AND 885**

Dear Chief Yarber:

The 2020/2022 biennial inspection of the Sacramento County Probation Department's Youth Detention Facility (YDF) has been completed. A pre-inspection briefing was held on November 30, 2021, and the facility was inspected on February 7-10, 2022.

The complete Board of State and Community Corrections (BSCC) inspection report is enclosed and consists of the following: this transmittal letter; a Title 15 Procedures checklist, outlining applicable minimum standards for juvenile detention facilities; a Physical Plant Evaluation, outlining applicable Title 24 minimum standards; and the Living Area Space Evaluation (LASE), summarizing the physical plant configuration and outlining the rated capacity of the YDF at 417 youth.

Please refer to the Title 15 Procedures checklist for a summary of all relevant minimum standards, indication of compliance or noncompliance, and information that was used to determine compliance.

Mandatory Local Inspections

In addition to the biennial inspection, Title 15, section 1313 and its authorizing statute also require local inspections conducted by the following local authorities:

- county building inspector or person designated by the Board of Supervisors
- fire authority having jurisdiction
- local health officer
- county Superintendent of Schools
- Juvenile Court
- Juvenile Justice Commission.

Results of those inspections are considered a part of this report. The dates of the local inspections may be found in the accompanying Procedures Checklist.

Scope of the Inspection

The inspection consisted of a review of the Sacramento YDF Policy and Procedure Manual¹, a site visit to review operations, physical plant and relevant documentation, and interviews with administration, facility staff, youth and collaborative partners. During the inspection, we evaluated consistency between policy and practices.

Inspection Results

Title 15, CCR Minimum Standards

Upon final review of all documentation, there are no outstanding items of noncompliance with Title 15 at the facility. No corrective action is required at this time.

The inspection process includes substantial reviews of incident reports, grievances, admission and classification reports, case plans and counseling notes, and disciplinary reports and findings to ensure compliance with Title 15 Regulations and to ensure procedures and process are consistent with your policies.

You continue to place a great deal of emphasis on managing high risk incidents and youth behavior, while auditing response by staff. This was evident in our review of use of force, use of restraints, discipline due process and grievance reports. The facts were well articulated in incident reports, including clear timelines and detailed follow-up. There has been movement of administrative staff since the last inspection, which increased oversight and consistency with reports and documentation; all to ensure operational and procedural components are included in the final report. This process allows for a productive evaluation of facility operations and revealed youth supervision expectations are compliant with regulation.

Education and Programming continue to occupy the majority of the youth's day, evidenced by facility schedules, our observations, and in interviews with youth and agency partners while on-site. Youth opportunities for both are enhanced with staff involvement in day to day activities. The Office of Education provides significant services to prepare for college or vocational training.

Title 24, CCR Physical Plant

There were no changes made to the physical plant and your rated capacity remains at 417. You have submitted an application to the Office of Youth and Community Restoration for your Secure Youth Track population, named the Valley Oak Youth Academy (VOYA) program, which will utilize 45 of your beds currently dedicated to detention. Please see the Living Area Space Evaluation and Physical Plant Evaluation for more information.

¹ BSCC reviews only those policy and procedures required by, and applicable to, Title 15, CCR. BSCC staff do not "approve" policies and procedures or assess them for constitutional or legal issues. Agencies should seek review through their legal advisor, risk manager, and other persons deemed appropriate for such evaluation.

There are no outstanding items of noncompliance with Title 24 minimum standards.

Training

According to the most recent Standards and Training for Corrections audit, the Sacramento County Probation Department is in compliance with all relevant regulations and mandates.

Juvenile Justice and Delinquency Prevention Act (JJDP) Compliance Monitoring

We reviewed documentation for the cycle and found no violations of the JJDP. Please refer to Title 15 Procedures checklist for detailed information.

We are very impressed with the overall operations, programming and staffing of the Sacramento County Youth Detention Facility. We would again like to thank you and compliment staff for their dedication, thoroughness and responsiveness. You have every reason to be proud of your Chief Deputy and her staff as they are doing an outstanding job in caring for the youth at the facility. Your continued commitment to providing an individualized and constructive system for youth is revealed in the daily programming schedule, assessments and counseling Chrono's, and dedication of staff at every level tasked with providing these services. Youth were involved in all aspects of the program and genuinely appreciative of the opportunities provided during their stay.

This concludes the 2020/2022 biennial inspection report. I am available to assist as needed and happy to provide technical assistance when requested. I look forward to continuing to work together. Please do not hesitate to email me at Elizabeth.gong@bscc.ca.gov or call (916) 704-2503 if you have any questions.

Sincerely,



Elizabeth Gong
Field Representative
Facilities Standards and Operations Division

Enclosures

cc: Presiding Judge, Juvenile Court, Sacramento County*
Chair, Juvenile Justice Commission, Sacramento County*
Chair, Board of Supervisors, Sacramento County*
County Administrator, Sacramento County*
Julie Wherie, Assistant Chief Probation Officer
Maria Gonzalez, Chief Deputy Probation Officer

**Copies of full inspection are available online at www.bscc.ca.gov.*

JUVENILE HALLS, SPECIAL PURPOSE JUVENILE HALLS AND CAMPS

Board of State and Community Corrections

PROCEDURES CHECKLIST¹

BSCC Code: 7437

FACILITY NAME: Sacramento County Juvenile Detention Facility (YDF)	FACILITY TYPE: JH
PERSON(S) INTERVIEWED: Maria Gonzalez, Chief Deputy Probation Officer; Armando Mata, Assistant Chief Deputy Probation Officer; Cindy Tucker, Assistant Chief Deputy Probation Officer; Phillip Colburn, Watch Commander; Maria Rivera, Supervising Probation Officer; Gene Rojas, Supervising Probation Officer; Mark Nigel, Director Court and Community School – Sacramento County Office of Education; Chris Eldridge, Mental Health Supervisor – Sacramento County Mental Health; Joy Santacera, Sacramento County Department of Health Services; Jennifer Sousa, Food Services Program Manager; Dawn Isais, Administrative Services Officer III (ASO); Michelle Bettega, ASO II; Kim Anklam, ASO I; Youth: Erik H, age 18; Lyda, age 19; Anthony, age 13; Antonio H., age 19.	
FIELD REPRESENTATIVE: Elizabeth Gong	DATE: February 7-10, 2022

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
1313 COUNTY INSPECTION AND EVALUATION OF BUILDING AND GROUNDS On an annual basis, or as otherwise required by law, each juvenile facility administrator shall obtain a documented inspection and evaluation from the following:				As noted below, the 2020 Environmental Health and Medical/Mental Health, Juvenile Court and Juvenile Justice Delinquency Prevention Commission Inspections were not completed due to the Pandemic. There also was no Medical/Mental Health Inspection completed in 2021.
(A) County building inspection by agency designated by the Board of Supervisors to approve building safety;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2020: February 18 and 20, 2020 2021: July 6-8, 2021

¹ This document is intended for use as a tool during the inspection process; this worksheet may not contain each Title 15 regulation that is required. Additionally, many regulations on this worksheet are SUMMARIES of the regulation; the text on this worksheet may not contain the entire text of the actual regulation. Please refer to the complete California Code of Regulations, Title 15, Minimum Standards for Local Facilities, Division 1, Chapter 1, Subchapter 5 for the complete list and text of regulations.

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
(B) Fire authority having jurisdiction, including a fire clearance as required by Health and Safety Code Section 13146.1 (a) and (b);	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2021: October 28, 2021 The last Fire Inspection was conducted on April 29, 2019. These inspections are only required biennially.
(C) Local health officer, inspection in accordance with Health and Safety Code Section 101045;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2019/2020: Environmental Health: May 21, 2019 Medical/Mental Health: August 27, 2019 Nutritional Health: July 29, 2020 2021: Environmental Health: May 27, 2021 Medical/Mental Health: Not Completed Nutritional Health: December 15, 2021
(D) County superintendent of schools on the adequacy of educational services and facilities as required in Section 1370;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2020: February 11, 2020 2021: Mach 9, 2021
(E) Juvenile court as required by Section 209 of the Welfare and Institutions Code	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2019/2020: February 11, 2019 2021: November 29, 2021
(F) Juvenile Justice Commission as required by Section 229 of the Welfare and Institutions Code or Probation Commission as required by Section 240 of the Welfare and Institutions Code.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2019/2020: May 23, 2019 2021: November 29, 2021
<p>1320 APPOINTMENT AND QUALIFICATIONS <i>BSCC Note: Compliance with this section is determined by receipt of the Chief Probation Officer's certification letter confirming that all elements of regulation are met.</i></p> <p>(a) Appointment</p> <p>In each juvenile facility there shall be a superintendent, director or facility manager in charge of its program and employees. Such superintendent, director, facility manager and other employees of the facility shall be appointed by the facility administrator pursuant to applicable provisions of law.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 2, p.1 Appointment and Qualifications The elements of this regulation are addressed in a memorandum completed by Chief Probation Officer Marlon Yarber, dated January 31, 2022.
(b) Employee Qualifications Each facility shall:				

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
(1) recruit and hire employees who possess knowledge, skills and abilities appropriate to their job classification and duties in accordance with applicable civil service or merit system rules;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 2, p.1, ¶ 1
(2) require a medical evaluation and physical examination including tuberculosis screening test and evaluation for immunity to contagious illnesses of childhood (i.e., diphtheria, rubeola, rubella, and mumps);	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 2, p.1, ¶ 2
(3) adhere to the minimum standards for the selection and training requirements adopted by the Board pursuant to Section 6035 of the Penal Code; and	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 2, p.1, ¶ 1
(4) conduct a criminal records review, on each new employee, and psychological examination in accordance with Section 1031 et seq. of the Government Code.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 2, p.1, ¶ 3
(c) Contract personnel, volunteers, and other non-employees of the facility, who may be present at the facility, shall have such clearance and qualifications as may be required by law, and their presence at the facility shall be subject to the approval and control of the facility manager.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 2, p.1, ¶ 4
1321 STAFFING Each juvenile facility shall:				Chapter 3, p. 1-2
a) have an adequate number of personnel sufficient to carry out the overall facility operation and its programming, to provide for safety and security of youth and staff, and meet established standards and regulations;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 3, Policy I, A The facility has 2 Watch Commanders, 10 Supervising Probation Officers, 4 Deputy Probation Officers, 4 Senior Probation Officers, 109 Probation Assistants and 78 Probation Aides, and 8 non-core trained Probation Aides.
b) ensure that no required services shall be denied because of insufficient numbers of staff on duty absent exigent circumstances;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 3, Policy I, B

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
c) have a sufficient number of supervisory level staff to ensure adequate supervision of all staff members;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 3, Policy I, C We reviewed facility schedules and found the agency meets the required staff to youth ratio of youth supervision, as well as Deputy Probation Officers who assist with programming components during the day.
d) have a clearly identified person on duty at all times who is responsible for operations and activities and has completed the Juvenile Corrections Officer Core Course and PC 832 training;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 3, Policy I, D There are a total of 16 supervisors or senior staff at the facility, with 2 or more on duty at all times.
e) have at least one staff member present on each living unit whenever there are youth in the living unit;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 3, Policy I, E
f) have sufficient food service personnel relative to the number and security of living units, including staff qualified and available to: plan menus meeting nutritional requirements of youth; provide kitchen supervision; direct food preparation and servings; conduct related training programs for culinary staff; and maintain necessary records; or, a facility may serve food that meets nutritional standards prepared by an outside source;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 3, Policy I, F The facility has one Food Service Program Manager, a Food Services Supervisor and 3 cooks. There are also 8 food service workers who assist with meal prep, tray fulfillment and cleaning.
g) have sufficient administrative, clerical, recreational, medical, dental, mental health, building maintenance, transportation, control room, facility security and other support staff for the efficient management of the facility, and to ensure that youth supervision staff shall not be diverted from supervising youth; and,	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 3, Policy I, G Allied agency partners and ancillary staff are not part of youth supervision.

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
<p>h) assign sufficient youth supervision staff to provide continuous wide-awake supervision of youth, subject to temporary variations in staff assignments to meet special program needs. Staffing shall be in compliance with a minimum youth-staff ratio for the following facility types:</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 3, Policy I, H</p> <p>The facility schedules verified staffing patterns are compliant with Juvenile Hall ratios of one staff for every ten youth in custody. We noted staffing patterns and assignments exceed regulation.</p>
<p>(1) Juvenile Halls (minimum youth-staff ratio)</p> <p>(A) during the hours that youth are awake, one wide-awake youth supervision staff member on duty for each 10 youth in detention;</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 3, Policy II, A</p> <p>The agency exceeds regulation for youth supervision including coverage for youth movement/transport, visiting, special programming and call off staff coverage. Unit staff and Senior staff work varied schedules and account for overlapping coverage.</p>
<p>(B) during the hours that youth are confined to their room for the purpose of sleeping, one wide-awake youth supervision staff member on duty for each 30 youth in detention;</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 3, Policy II, B</p>
<p>(C) at least two wide-awake youth supervision staff members on duty at all times, regardless of the number of youth in detention, unless an arrangement has been made for backup support services which allow for immediate response to emergencies; and,</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 3, Policy II, C</p>
<p>(D) at least one youth supervision staff member on duty who is the same gender as youth housed in the facility.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 3, Policy II, D</p>
<p>(E) personnel with primary responsibility for other duties such as administration, supervision of personnel, academic or trade instruction, clerical, kitchen or maintenance shall not be classified as youth supervision staff positions.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 3, Policy I, G</p>

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
(2) Special Purpose Juvenile Halls (minimum youth-staff ratio)				
(A) during hours that youth are awake, one wide-awake youth supervision staff member is on duty for each 10 youth in detention;	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	The facility is not a Special Purpose Juvenile Hall.
(B) during the hours that youth are confined to their room for the purpose of sleeping, one wide-awake youth supervision staff member on duty for each 30 youth in detention;	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
(C) at least two wide-awake youth supervision staff members on duty at all times, regardless of the number of youth in detention, unless an arrangement has been made for backup support services which allow for immediate response to emergencies; and,	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
(D) at least one youth supervision staff member on duty who is the same gender as youth housed in the facility.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
(E) personnel with primary responsibility for other duties such as administration, supervision of personnel, academic or trade instruction, clerical, kitchen or maintenance shall not be classified as youth supervision staff positions.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
(3) Camps (minimum youth -staff ratio)				
(A) during the hours that youth are awake, one wide-awake youth supervision staff member on duty for each 15 youth in the camp population;	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	The facility is not a Camp.
(B) during the hours that youth are confined to their room for the purpose of sleeping, one wide-awake youth supervision staff member on duty for each 30 youth present in the facility;	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
(C) at least two wide-awake youth supervision staff members on duty at all times, regardless of the number of youth in residence, unless arrangements have been made for backup support services which allow for immediate response to emergencies;	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
(D) at least one youth supervision staff member on duty who is the same gender as youth housed in the facility;	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
(E) in addition to the minimum staff to youth ratio required in (h)(3)(A)-(B), consideration shall be given to the size, design, and location of the camp; types of youth committed to the camp; and the function of the camp in determining the level of supervision necessary to maintain the safety and welfare of youth and staff;	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
(F) personnel with primary responsibility for other duties such as administration, supervision of personnel, academic or trade instruction, clerical, farm, forestry, kitchen or maintenance shall not be classified as youth supervision staff positions.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
<p>1322 YOUTH SUPERVISION STAFF ORIENTATION AND TRAINING</p> <p>(a) Prior to assuming any responsibilities each youth supervision staff member shall be properly oriented to their duties, including:</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 4 Training and Staff Development</p> <p>The agency exceeds regulation in training staff, providing 160 hours as part of Core and an additional 80 hours of agency specific orientation/training, all of which occur prior to assignment. Sacramento County Probation does in-house Core which provides new employees with targeted reference to their job using in-county policies, examples, and processes. They also allow other counties to participate in the training.</p>
(1) youth supervision duties;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 4, Guideline II, A-1, c
(2) scope of decisions they shall make;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 4, Guideline II, A-1, d
(3) the identity of their supervisor;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 4, Guideline II, A-1, a

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
(4) the identity of persons who are responsible to them;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 4, Guideline II, A-1, a
(5) persons to contact for decisions that are beyond their responsibility; and	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 4, Guideline II, A-1, a
(6) ethical responsibilities.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 4, Guideline II, A-1, p
(b) Prior to assuming any responsibility for the supervision of youth, each youth supervision staff member shall receive a minimum of 40 hours of facility-specific orientation, including:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
(1) individual and group supervision techniques;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 4, Guideline II, A-1, c
(2) regulations and policies relating to discipline and rights of youth pursuant to law and the provisions of this chapter;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 4, Guideline II, A-1, d
(3) basic health, sanitation and safety measures;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 4, Guideline II, A-1, e
(4) suicide prevention and response to suicide attempts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 4, Guideline II, A-1, l
(5) policies regarding use of force, de-escalation techniques, chemical agents, mechanical and physical restraints;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 4, Guideline II, A-1, f
(6) review of policies and procedures referencing trauma and trauma-informed approaches;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 4, Guideline II, A-1, g

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
(7) procedures to follow in the event of emergencies;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 4, Guideline II, A-1, h
(8) routine security measures, including facility perimeter and grounds;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 4, Guideline II, A-1, i
(9) crisis intervention and mental health referrals to mental health services;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 4, Guideline II, A-1, l
(10) documentation; and	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 4, Guideline II, A-1, k
(11) fire/life safety training	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 4, Guideline II, A-1, j Chapter 5, Fire and Life Safety Guideline
(c) Prior to assuming sole supervision of youth, each youth supervision staff member shall successfully complete the requirements of the Juvenile Corrections Officer Core Course pursuant to Penal Code Section 6035.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 4, Guideline II, A-1 This section articulates that new staff receive 240 hours of training, 160 hours of STC Core, 40 hours of PC 832 and 40 hours of facility orientation.
(d) Prior to exercising the powers of a peace officer youth supervision staff shall successfully complete training pursuant to Section 830 et seq. of the Penal Code.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 4, Guideline II, A-1 Includes 160 hours of Core and 40 hours of PC 832.

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
<p>1323 FIRE AND LIFE SAFETY</p> <p>Whenever there is a youth in a juvenile facility, there shall be at least one wide awake person on duty at all times who meets the training standards established by the Board for general fire and life safety which relate specifically to the facility.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 5 Fire and Life Safety</p> <p>All youth supervision staff are core trained prior to assuming sole supervision of youth. Fire and Life safety is part of this training; therefore, all staff on duty are fire and life safety trained.</p>
<p>1324 POLICY AND PROCEDURES MANUAL</p> <p>All facility administrators shall develop, publish, and implement a manual of written policies and procedures that address, at a minimum, all regulations that are applicable to the facility. Such a manual shall be made available to all employees, reviewed by all employees, and shall be administratively reviewed at a minimum every two years, and updated, as necessary. Those records relating to the standards and requirements set forth in these regulations shall be accessible to the Board on request.</p> <p>The manual shall include:</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 6, Policy Manual</p> <p>Chapter 6, Guideline I, A-C</p> <p>The Deputy Chief, Maria Gonzalez, completed a memo dated January 20, 2022, verifying review of all agency policies and procedures Facility staff are required to read, review and sign an acknowledgment annually that they understand the facility policies and procedures.</p>
<p>(a) table of organization, including channels of communications and a description of job classifications;</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 7, Job Duties and Communication</p>
<p>(b) responsibility of the probation department, purpose of programs, relationship to the juvenile court, the Juvenile Justice/Delinquency Prevention Commission or Probation Committee, probation staff, school personnel and other agencies that are involved in juvenile facility programs;</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>The Sacramento County Probation Department has an Executive Management Organizational Chart as well as a position organization chart for YDF. Both were provided to BSCC and are part of the Administrative Manual. The list of positions from Chief to Probation Aide to support staff, as well as the Court, JJDCP, and agency partners, including their job descriptions, was also provided.</p>
<p>(c) responsibilities of all employees;</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 7, Job Duties and Communication</p>

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
(d) initial orientation and training program for employees;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 4 Training and Staff Development
(e) initial orientation, including safety and security issues and anti-discrimination policies, for support staff, contract employees, school, mental/behavioral health and medical staff, program providers and volunteers;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Departmental Directive - Code of Conduct</p> <p>This policy articulates expected behaviors while on facility grounds relating to security, interactions with youth, and documenting requirements for all non-sworn and sworn personnel including: medical staff, mental health staff, school staff, temporary employees, kitchen staff, contract employees, volunteers and interns. The agency has a Power Point outlining this orientation for youth and staff.</p>
(f) maintenance of record-keeping, statistics and communication system to ensure:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
(1) efficient operation of the juvenile facility;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 86 Maintenance and Housekeeping
(2) legal and proper care of youth;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 79 Supervision of Youth
(3) maintenance of individual youth's records;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 74 Confidentiality and Maintenance of Records</p> <p>Chapter 127 Standing Order regarding youth records</p>
(4) supply of information to the juvenile court and those authorized by the court or by the law; and,	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 74 Confidentiality and Maintenance of Records

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
(5) release of information regarding youth.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 74 Confidentiality and Maintenance of Records
(g) ethical responsibilities;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 4, Guideline II, A-1, p
(h) trauma-informed approaches;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 4, Guideline II, A-1, g
(i) culturally responsive approaches;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 4, Guideline II, A-1, n
(j) gender responsive approaches;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 4, Guideline II, A-1, n Chapter 19 Screening for the Risk of Sexual Abuse and Assault
(k) a non-discrimination provision that provides that all youth within the facility shall have fair and equal access to all available services, placement, care, treatment, and benefits, and provides that no person shall be subject to discrimination or harassment on the basis of actual or perceived race, ethnic group identification, ancestry, national origin, immigration status, color, religion, gender, sexual orientation, gender identity, gender expression, mental or physical disability, or HIV status, including restrictive housing or classification decisions based solely on any of the above mentioned categories;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 8 Non-Discrimination Provision, Guideline I, B-1 through 13 Chapter 21 Classification The Non-Discrimination Provision is posted in each living unit.
(l) storage and maintenance requirements for any chemical agents related security devices, and weapons and ammunition, where applicable;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 28, Guideline VI, E-1
(m) establishment of procedures for collection of Medi-Cal eligibility information and enrollment of eligible youth; and,	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 95 Medi-Cal Applications

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
(n) establishment of a policy that prohibits all forms of sexual abuse, sexual assault and sexual harassment. The policy shall include an approach to preventing, detecting and responding to such conduct and any retaliation for reporting such conduct, as well as a provision for reporting such conduct by youth, staff or a third party.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 110 PREA Policy
1325 FIRE SAFETY PLAN The facility administrator shall consult with the local fire department having jurisdiction over the facility, or with the State Fire Marshal, in developing a plan for fire safety which shall include, but not be limited to:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 9 Fire Safety Plan
a) a fire prevention plan to be included as part of the manual of policy and procedures;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 9, Supervisor Checklist
b) monthly fire and life safety inspections by facility staff with two- year retention of the inspection record;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 9, Fire Safety and Fire Drills</p> <p>We reviewed all monthly Fire and Life Safety Inspection reports from July 2020 to January 2022. The forms are completed for each living unit, the medical clinic, visiting center and booking area.</p> <p>We provided technical assistance regarding the form and subsequent referral to the Construction and Facilities Management (CAFM) for corrections requested or noted. The Department of General Services signs the form each month indicating they have responded to their areas of responsibility.</p>
c) fire prevention inspections as required by Health and Safety Code Section 13146.1(a) and (b);	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The YDF was last inspected on October 28, 2021, by the State Fire Marshal.

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
d) an evacuation plan;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 9, Fire Safety and Fire Drills, Guideline II Evacuation
e) documented fire drills not less than quarterly;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 9, Fire Safety and Fire Drills, Purpose and Scope, ¶ 2</p> <p>The facility conducts fire drills each quarter, including full evacuation and live drills. The Sacramento County Emergency Services agency is contacted to advise of the drill. The Supervisor on duty completes a memo to debrief the drill and make comments or referrals to DGS if necessary.</p>
f) a written plan for the emergency housing of youth in the case of fire; and,	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 77 Emergency Housing Plan</p> <p>The facility would transport to Yolo or OH Close DJJ Facility in Stockton, California. Due to SB 823, DJJ is closing all facilities in June 2023, therefore, Sacramento County will determine a new location to evacuate in case of an emergency.</p>
g) development of a fire suppression pre-plan in cooperation with the local fire department.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 9, Fire Suppression Pre-Plan, Form H-5.2

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
<p>1326 SECURITY REVIEW</p> <p>Each facility administrator shall develop policies and procedures to annually review, evaluate, and document security of the facility. The review and evaluation shall include internal and external security, including, but not limited to, key control, equipment, and staff training.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 10 Security Review</p> <p>The policy designates the Chief Deputy to review, evaluate and make a record of facility safety measures. Chief Deputy Gonzalez completed a memo on January 20, 2022, ensuring the internal and external components of the facility have been reviewed.</p>
<p>1327 EMERGENCY PROCEDURES</p> <p>The facility administrator shall develop facility-specific policies and procedures for emergencies that shall include, but not be limited to:</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 78 Emergency Procedure Plan</p> <p>Staff are required to review the facility emergency plan annually and quarterly debriefs occur after each fire/evacuation drill. The current Emergency Procedures Plan was updated and signed on February 10, 2022.</p>
<p>(a) escape, disturbances, and the taking of hostages;</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 78, Appendix A, p. 20 Hostages</p> <p>Chapter 78, Appendix A, p. 21 Demonstrations</p> <p>Chapter 81 Escape</p> <p>Chapter 85 Hostages</p>
<p>(b) civil disturbance, active shooter and terrorist attack;</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 59 Active Shooter and Terrorist Attack</p> <p>Chapter 78, Appendix A, p. 21 Demonstrations</p> <p>Chapter 78, Appendix A, p. 21 Demonstration19 Weapons</p>

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
(c) fire and natural disasters;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 78, Appendix A, p. 13 Fire</p> <p>Chapter 78, Appendix A, p. 22 Earthquake</p> <p>Chapter 78, Appendix A, p. 23 Flood</p> <p>Chapter 78, Appendix A, p. 25 Tornado/High Winds</p>
(d) periodic testing of emergency equipment;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>The Sacramento County General Services Agency responds to the facility annually to test all emergency equipment. They were at the facility on January 27-28, 2020.</p>
(e) emergency evacuation of the facility; and	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 9, Fire Safety and Fire Drills, Guideline II Evacuation</p> <p>Chapter 78, Appendix A, p. 14 Evacuation</p>
(f) a program to provide all youth supervision staff with an annual review of emergency procedures.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 9 Fire Safety and Fire Drills, Guideline ¶ 1</p> <p>Chapter 78, 7.1 Training</p> <p>We reviewed all fire drills for 2020 and 2021. The agency does a good job of documenting the fire or evacuation drills with follow up on any issues through referral to DGS or for correction or training.</p> <p>The agency policy indicates all fire drills are relayed in a “debrief” of the incident with involved staff.</p> <p>Youth supervision staff are required to review emergency procedures annually.</p>

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
<p>1328 SAFETY CHECKS</p> <p>The facility administrator shall develop and implement policy and procedures that provide for direct visual observation of youth at a minimum of every 15 minutes, at random or varied intervals during hours when youth are asleep or when youth are in their rooms, confined in holding cells or confined to their bed in a dormitory. Supervision is not replaced, but may be supplemented by, an audio/visual electronic surveillance system designed to detect overt, aggressive or assaultive behavior and to summon aid in emergencies. All safety checks shall be documented with the actual time the check is completed.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 12 Room Checks</p> <p>Chapter 12, Guideline I, A</p> <p>The agency requires random and varied safety checks per regulation, as well as a minimum of five checks per hour.</p> <p>Our review involved the audit of checks for specific days of the week and all shifts. We found consistency in waking hour checks but noted a cyclical issue with some graveyard checks from our initial review (3%+/-) to less than 1% late prior to the on-site inspection. We followed up with a random review of checks noted to be late, and found staff complete the checks as required operationally. Video reviews assure staff look into the room during their process.</p> <p>We provided technical assistance for supervisors to review checks daily during their shift rather than random reviews. It is noted staff are able to track youth throughout the facility by their unit computers. If a safety check is late, it is handled administratively.</p>

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
<p>1329 SUICIDE PREVENTION PLAN</p> <p>The facility administrator, in collaboration with the healthcare and behavioral/mental health administrators, shall plan and implement written policies and procedures which delineate a Suicide Prevention Plan. The plan shall consider the needs of youth experiencing past or current trauma. Suicide prevention responses shall be respectful and in the least invasive manner consistent with the level of suicide risk. The plan shall include the following elements:</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 13, Suicide Prevention Plan Correctional Health Policy A-10 Mental Health Protocol 06-02</p> <p>The facility policies are in line with regulation. We reviewed the Sacramento County Department of Health Services and Mental Health Services Team policies, both of which articulate procedures related to suicide behavior, attempts and ideation. This occurs as early as booking and throughout the youths stay in the facility.</p>
<p>(a) Suicide prevention training as required in Section 1322, Youth Supervision Staff Orientation, and Training and the Juvenile Corrections Officer Core Course.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 4, Guideline II, A-1, 1</p> <p>Training is provided to staff and ancillary personnel for use of mental health services, suicide prevention, response to suicide attempts and crisis intervention.</p>
<p>(b) Screening, Identification Assessment and Precautionary Protocols</p> <p>(1) All youth shall be screened for risk of suicide at intake and as needed during detention.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 13, Guideline I, A-2</p>
<p>(2) All youth supervision staff who perform intake processes shall be trained in screening youth for risk of suicide.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 13, Guideline I, A-1</p>
<p>(3) All youth who have been identified during the intake screening process to be at risk of suicide shall be referred to behavioral/mental health staff for a suicide risk assessment.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 13, Guideline I, A-4</p>
<p>(4) Precautionary protocols shall be developed to ensure the youth's safety pending the behavioral/mental health assessment.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 13, Guideline I, A-4</p>

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
(c) Referral process to behavioral/mental health staff for assessment and/or services.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 13, Guideline I, B-1 through 3
(d) Procedures for monitoring of youth identified at risk for suicide.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 13, Guideline II Procedures for Monitoring Youth at Risk for Suicide
(e) Safety Interventions				
(1) Procedures to address intervention protocols for youth identified at risk for suicide which may include, but are not limited to:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 13, Guideline II-A
A. Housing consideration	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 13, Guideline I-D, 3 and 4 The agency has policy which allows for placement in a suicide prevention gown and housing in a room closest to staff counter or in the safety room.
B. Treatment strategies including trauma-informed approaches	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 13, Guideline II-B
(2) Procedures to instruct youth supervision staff how to respond to youth who exhibit suicidal behaviors.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 13, Guideline I-C
(f) Communication (1) The intake process shall include communication with the arresting officer and family guardians regarding the youth's past or present suicidal ideations, behaviors or attempts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 13, Guideline I, A-3

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
(2) Procedures for clear and current information sharing about youth at risk for suicide with youth supervision, healthcare, and behavioral/mental health staff.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 13, Guideline I, C-1 and 2 Agency partners have Special Needs (SN), Child and Family Team (CFT) and Multi-Disciplinary Team (MDT) meetings to share information regarding youth which include representatives from medical, mental health, probation and education. The intent is to minimize any risks related to youth, including suicide ideation or behavior.
(g) Debriefing of Critical Incidents Related to Suicides or Attempts (1) Process for administrative review of the circumstances and responses proceeding, during and after the critical incident.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 13, Guideline II, D-2
(2) Process for a debriefing event with affected staff.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 13, Guideline II, D-3
(3) Process for a debriefing event with affected youth.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 13, Guideline II, D-4
(h) Documentation (1) Documentation processes shall be developed to ensure compliance with this regulation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 13, Guideline II, D-1
Youth identified at risk for suicide shall not be denied the opportunity to participate in facility programs, services and activities which are available to other non-suicidal youth, unless deemed necessary for the safety of the youth or security of the facility. Any deprivation of programs, services or activities for youth at risk of suicide shall be documented and approved by the facility manager.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 13, Guideline II, C All youth are afforded programing opportunities regardless of their status unless the facility administrator or medical/mental health personnel believe involvement would be a safety or security risk for the youth, other residents or staff.

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
<p>1340 REPORTING OF LEGAL ACTIONS</p> <p>Each facility shall submit to the Board a letter of notification on each legal action, pertaining to conditions of confinement, filed against persons or legal entities responsible for juvenile facility operation.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 14 Reporting of Legal Incidents
<p>1341 DEATH AND SERIOUS ILLNESS OR INJURY OF A YOUTH WHILE DETAINED</p> <p>(1) Death of a Youth.</p> <p>(a) The facility administrator, in cooperation with the health administrator and the behavioral/mental health director, shall develop written policies and procedures in the event of the death of a youth while detained, which include notifications to necessary parties, which may include the Juvenile Court, the parent, guardian or person standing in loco parentis and the youth's attorney of record.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 15 Death and Serious Illness or Injury of a Youth</p> <p>Chapter 15, II Notifications</p> <p>Correctional Health Policy A-10</p> <p>Mental Health Protocol 06-02</p> <p>The policy includes notification to the Sheriff, Chief Probation Officer, Parents, Legal Guardians or persons standing in Loco Parentis, and a comprehensive list of other county agencies, including the Presiding Judge and Juvenile Court Judge.</p>
<p>(b) The health administrator, in cooperation with the facility administrator, shall develop written policies and procedures to assure there is a medical and operational review of every in-custody death of a youth. The review team shall include the facility administrator and/or facility manager, the health administrator, the responsible physician and other health care and supervision staff who are relevant to the incident.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 15, III, C and D</p> <p>Correctional health Policy A-10, D-3</p> <p>Mental Health Protocol 06-02, 6</p>
<p>(c) The administrator of the facility shall provide to the Board a copy of the report submitted to the Attorney General under Government Code Section 12525. A copy of the report shall be submitted to the Board within 10 calendar days after the death.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 15, II, E-1
<p>(d) Upon receipt of a report of the death of a youth from the administrator, the Board may within 30 calendar days inspect and evaluate the juvenile facility, jail, lockup or court holding facility pursuant to the provisions of this subchapter. Any inquiry made by the Board shall be limited to the standards and requirements set forth in these regulations.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 15, II, E-2

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
<p>(2) <u>Serious Illness or Injury of Youth</u></p> <p>(a) The facility administrator, in cooperation with the health administrator, shall develop written policies and procedures for the notification to necessary parties, which may include the Juvenile Court, the parent, guardian or person standing in loco parentis and the youth's attorney of record in the case of a serious illness or injury of a youth.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 15, IV Serious Illness or Injury Correctional Health Policy A-05</p> <p>The Health Services Administrator is responsible to determine what circumstances would require notice. The Chief Probation Officer is responsible for notifying the Juvenile Court.</p>
<p>1342 POPULATION ACCOUNTING</p> <p>Each juvenile facility shall submit required population and profile survey reports to the Board within 10 working days after the end of each reporting period, in a format to be provided by the Board.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>The facility is compliant with reporting required information to the Board.</p>
<p>1343 JUVENILE FACILITY CAPACITY</p> <p>When the number of youth detained in a living unit of a juvenile facility exceeds its rated capacity for more than fifteen (15) calendar days in a month, the facility administrator shall provide a crowding report to the Board in a format provided by the Board.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 17 Juvenile Facility Capacity</p> <p>The facility rated capacity is 417. There have been no instances of exceeding that number, moreover, the highest population has not exceeded 150 since the 2016-2018 cycle. Population during the inspection was between 109-113.</p>

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
<p>1350 ADMITTANCE PROCEDURES</p> <p>The facility administrator shall develop and implement written policies and procedures for admittance of youth that emphasize respectful and humane engagement with youth, and reflect that the admission process may be traumatic to youth who may have already experienced trauma. Policies shall be trauma-informed, culturally relevant, and responsive to the language and literacy needs of youth. In addition to the requirements of Sections 1324 and 1430 of these regulations:</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 18 Admittance Procedures</p> <p>Purpose and Scope</p> <p>The process of admission from booking and intake to detention and classification is inclusive of all required elements in regulation. Our review of forms and completed documents revealed 17 records of youth admission documents and required forms. There are numerous screenings and assessments completed for each youth, with additional requirements because of Covid, as well as Observation documents from the arresting office and, intake/unit staff upon placement. The process is refined and informative.</p> <p>Probation Court assigned staff make the admission decisions unless a booking comes in after 11pm or before 7am. In these cases, the Supervisor on duty makes the decision, based on the outlined criteria.</p>
<p>(a) the admittance process shall include:</p> <p>(1) Access to two free phone calls within one hour of admittance in accordance with the provisions of Welfare and Institution Code Section 627;</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 18, I, A-3</p>
<p>(2) Offer of a shower;</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 18, I, A-4</p>
<p>(3) Documented secure storage of personal belongings;</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 18, I, A-6</p>
<p>(4) Offer of food upon arrival;</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 18, I, A-5</p>

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
(5) Screening for physical and behavioral health and safety issues, intellectual or developmental disabilities;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 21, Guideline I, B-5 and 6</p> <p>Chapter 94 MAYSI-2</p> <p>Chapter 44 Youth with Developmental Disabilities</p> <p>These sections require Intake staff to evaluate each youth and make appropriate referrals to behavior health, conduct the MAYSI and Suicide Risk screening tool, Child and Adolescent Trauma Screen and the Alternatives to Violence Screen. Youth suspected of having or is known to have developmental disabilities is referred to the Regional Center with notification to Behavioral Health and the Office of Education.</p> <p>In our interviews with medical and mental health administrators, we note youth are medically screened and assessed at admission as there is a nurse on duty 24 hours each day. Mental Health screens and assessments are completed within 24 hours as they are on site seven days a week.</p>
(6) Screening for physical and developmental disabilities in accordance with Sections 1329, 1413, and 1430 of these regulations;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 126 Special Needs</p> <p>This section designates a Special Needs Meeting for any youth displaying emotional or psychological behaviors impacting their entry and stay at the facility. The meetings include staff from the facility, medical, mental health, school and psychiatry.</p>
(7) Contact with Regional Center for the Developmentally Disabled for youth that are suspected of or identified as having a developmental disability, pursuant to Section 1413; and,	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 44 Youth with Developmental Disabilities</p>

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
(8) Procedures consistent with Section 1352.5.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 19 Screening for the Risk of Sexual Abuse
(b) juvenile hall administrators shall establish written criteria for detention that considers the least restrictive environment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 72 Detention and Intake Responsibilities, Guideline 3, Reason for Admission</p> <p>The process of accepting youth into the facility is the responsibility of the Intake Unit. This policy defines the criteria for detention based on ten specific criteria. The policy allows for staff to release youth who do not meet the listed criteria. After hours, the Supervisor on duty at the facility determines acceptable admission.</p>
(c) juvenile camps and post-dispositional programs in juvenile halls shall develop policies and procedures that advise the youth of the estimated length of stay, inform them of program guidelines and provide written screening criteria for inclusion and exclusion from the program.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 18, II, A
(d) juvenile halls shall develop policies and procedures that advise any committed youth of the estimated length of his/her stay.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 18, IV, A</p> <p>The intake staff will advise the youth of their next Court date.</p>

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
<p>1350.5. SCREENING FOR THE RISK OF SEXUAL ABUSE</p> <p>The facility administrator shall develop and implement written policies and procedures to reduce the risk of sexual abuse by or upon youth. The policy shall require facility staff to assess each youth within 72 hours of admission based on the following information:</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 19 Screening for the Risk of Sexual Abuse, Purpose and Scope</p> <p>The facility uses several admission tools to determine the youth’s likelihood to be a victim or to victimize, including: Intake Screening Form, Intake Health Assessment, Pre-Detention Evaluation, Mental Health Youth Assessment, Alternatives to Violence Criteria Assessment, Child and Adolescent Trauma Screen and the MAYSI-2. Each of these assessments evaluate criteria to assist in determining vulnerability and risks for sexual abuse or assault.</p> <p>The facility also has a comprehensive PREA Policy, with information in the youth handbook and posted in each living unit, which addresses how to report any sexual abuse or assault.</p>
(a) Prior sexual victimization or abusiveness;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 19, Guideline I, A-1
(b) Gender nonconforming appearance or manner; or identification as lesbian, gay or bisexual, transgender, queer or intersex, and whether the youth may, therefore, be vulnerable to sexual abuse;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 19, Guideline I, A-2
(c) Current charges and offense history;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 19, Guideline I, A-3
(d) Age;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 19, Guideline I, A-4
(e) Level of emotional and cognitive development;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 19, Guideline I, A-5

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
(f) Physical size and stature;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 19, Guideline I, A-6
(g) Mental illness or mental disabilities;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 19, Guideline I, A-7
(h) Intellectual or developmental disabilities;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 19, Guideline I, A-8
(i) Physical disabilities;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 19, Guideline I, A-9
(j) The youth's perception of vulnerability; and,	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 19, Guideline I, A-10
(k) Any other specific information about the individual youth that may indicate heightened needs for supervision, additional safety precautions, or separation from certain other youth.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 19, Guideline I, A-11
Staff shall ascertain this information through conversations with the youth during the admittance process, medical and behavioral health screenings; during classification assessments; and by reviewing court records, case files, facility behavioral records, and other relevant documentation from the youth's files.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 19, Scope and Purpose
The facility administrator shall implement appropriate controls on the dissemination of information within the facility relative to responses received pursuant to this assessment in order to ensure that sensitive information is not exploited to the youth's detriment by staff or other youth.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 19, Scope and Purpose
1351 RELEASE PROCEDURES The facility administrator shall develop and implement written policies and procedures for release of youth from custody which provide for:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 20 Release Procedures

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
(a) verification of identity/release papers;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 20, Guideline I, A and D
(b) return of personal clothing and valuables;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 20, Guideline I, E
(c) notification to the youth's parents or guardian;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 20, Guideline I, B and C
(d) notification to the facility health care provider in accordance with Sections 1408 and 1437 of these regulations, for coordination with outside agencies; and,	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 20, Guideline I, G
(e) notification of school staff;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 20, Guideline I, I
(f) notification of facility mental health personnel.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 20, Guideline I, H
The facility administrator shall develop and implement policies and procedures for post-disposition youth to coordinate the provision of transitional and reentry services including, but not limited to, medical and behavioral health, education, probation supervision and community-based services.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 26, II Case Plans, E</p> <p>The transition planning is referred to as a Post-Dispositional Case Plan. The information from this plan includes input from all agency partners to assist in developing the best plan for re-entry. The assigned facility Deputy Probation Officers complete the case plan and refer to the assigned field probation officer.</p>

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
<p>The facility administrator shall develop and implement written policies and procedures for the furlough of youth from custody.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 6 Administrative Furlough Purpose and Scope ¶ 1</p> <p>Youth ordered to spend time in Juvenile Hall at disposition are eligible for release on furlough after completing 50% of their ordered days. The decision is made by the Furlough Board that meets one time a week.</p> <p>With regard to the new SYTF youth in the VOYA Program (Valley Oak Youth Academy), the agency will develop detailed release and furlough plans to step down to full probation supervision out of custody. The JJCC Subcommittee and the probation agency are working together to determine what this will look like moving forward.</p>

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
<p>1352 CLASSIFICATION</p> <p>The facility administrator shall develop and implement written policies and procedures on classification of youth for the purpose of determining housing placement in the facility.</p> <p>Such procedures shall:</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 21 Classification</p> <p>The facility has a detailed process for classification, beginning with classification officers assigned to the intake unit and continuing to the placement in the Orientation Unit, HU12. Youth are evaluated on specific personal criteria, offense, needs, physical design and assessment information before unit assignment is made. Classification staff consider a multitude of information for continued housing upon completion of the Orientation phase of admission.</p> <p>When an evaluation reveals information contradictory to a decided housing classification status, a Supervisor must approve delineation from policy.</p> <p>Our review of classification forms revealed independent decisions were made by staff with corroborating documentation. The agency exceeds regulation and is in line with their own policy.</p>
<p>(a) provide for the safety of the youth, other youth, facility staff, and the public by placing youth in the appropriate, least restrictive housing and program settings. Housing assignments shall consider the need for single, double or dormitory assignment or location within the dormitory;</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 21, Purpose and Scope, ¶ 1</p>
<p>(b) consider facility populations and physical design of the facility;</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 21, Purpose and Scope, ¶ 1</p> <p>This paragraph states the youth's classification can be based on the physical composition of the facility.</p>

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
(c) provide that a youth shall be classified upon admittance to the facility; classification factors shall include, but not be limited to: age, maturity, sophistication, emotional stability, program needs, legal status, public safety considerations, medical/mental health considerations, gender and gender identity of the youth;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 21, Purpose and Scope, ¶ 2
(d) provide for periodic classification reviews, including provisions that consider the level of supervision and the youth's behavior while in custody; and,	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 21, V Classification Reviews The agency reviews a youth's classification status every 90 days and/or following a major incident. Facility staff and/or medical/mental health staff also have the ability to request an increase or decrease in classification status.
(e) provide that facility staff shall not separate youth from the general population or assign youth to a single occupancy room based solely on the youth's actual or perceived race, ethnic group identification, ancestry, national origin, color, religion, gender, sexual orientation, gender identity, gender expression, mental or physical disability, or HIV status. This section does not prohibit staff from placing youth in a single occupancy room at the youth's specific request or in accordance with Title 15 regulations regarding separation.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 21, Purpose and Scope, ¶ 3
(f) facility staff shall not consider lesbian, gay, bisexual, transgender, questioning or intersex identification or status as an indicator of likelihood of being sexually abusive.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 21, II, M-2 Security 8 Classification status placement of the youth is based on the assessment outcomes completed at admission. This factor is for staff to understand any potential special needs, not for housing.

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
<p>1352.5 TRANSGENDER AND INTERSEX YOUTH.</p> <p>The facility administrator shall develop written policies and procedures ensuring respectful and equitable treatment of transgender and intersex youth. The policies shall provide that:</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 22 Transgender and Intersex Youth
<p>(a) Facility staff shall respect every youth's gender identity and shall refer to the youth by the youth's preferred name and gender pronoun, regardless of the youth's legal name. Facilities may prohibit the use of gang or slang names or names that otherwise compromise facility operations as determined by the facility manager or designee, and shall document any decision made on this basis.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 22, Guideline II, A</p> <p>The facility addresses all components of this regulation during the intake process, adjusting as reported or necessary based on youth requests. Youth complete an Identity Preference Form, which designates the youths request for name and pronoun preference, housing, and search preferences.</p>
<p>(b) Facility staff shall permit youth to dress and present themselves in a manner consistent with their gender identity and shall provide youth with the institution's clothing and undergarments consistent with their gender identity.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 22, Guideline II, B
<p>(c) Facility staff shall house youth in the unit or room that best meets their individual needs and promotes their safety and well-being. Staff may not automatically house youth according to their external anatomy and shall document the reasons for any decision to house youth in a unit that does not match their gender identity. In making a housing decision, staff shall consider the youth's preferences, as well as any recommendations from the youth's health or behavioral health provider.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 22, Guideline III Housing
<p>(d) Facility administrators shall ensure that transgender and intersex youth have access to medical and behavioral health providers qualified to provide care and treatment to transgender and intersex youth.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 22, Guideline II, C
<p>(e) Consistent with the facility's reasonable and necessary security considerations and physical plant, facility staff shall make every effort to ensure the safety and privacy of transgender and intersex youth when the youth are using the bathroom or shower, or dressing or undressing.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 22, Guideline II, D

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
<p>Facility staff shall not conduct physical searches of any youth for the purpose of determining the youth's anatomical sex. Whenever feasible, the facility shall respect the youth's preference regarding the gender of the staff member who conducts any search of the youth.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 22, Guideline IV Searches
<p>1353 ORIENTATION</p> <p>The facility administrator shall develop and implement written policies and procedures to orient a youth prior to placement in a living area. Both written and verbal information shall be provided and supplemented with video orientation if feasible. Provision shall be made to provide accessible orientation information to all detained youth including those with disabilities, limited literacy, or English language learners. Orientation shall include information that addresses:</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 23 Orientation</p> <p>Chapter 23, Guideline I, A, B and D</p> <p>The agency has a comprehensive process for orienting a youth to detention, including housing in the Orientation Unit to ensure all aspects of screening, assessment, and evaluations of youth are completed timely and in an environment recognizing the youth may be experiencing trauma due to detention, even if the youth has prior bookings.</p> <p>The Orientation Handbook is provided to the youth in intake and reviewed prior to placement in the Orientation Unit, where a more detailed process takes place. We note staff provide a more detailed description of some parts of orientation to assure youth understand the process.</p>
<p>(a) facility rules including contraband and searches and disciplinary procedures;</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 23, II Procedure, A-1
<p>(b) facility's system of positive behavior interventions and supports, including behavior expectations, incentives that youth will receive for complying with facility rules, and consequences that may result when youth violate the rules of the facility;</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 23, II Procedure, A-2
<p>(c) age appropriate information that explains the facility's policy prohibiting sexual abuse and sexual harassment and how to report incidents or suspicions of sexual abuse or sexual harassment;</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 23, II Procedure, A-3

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
(d) identification of key staff and their roles;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 23, II Procedure, A-4
(e) the existence of the grievance procedure, the steps that must be taken to use it, the youth's right to be free of retaliation for reporting a grievance, and the name of the person or position designated to resolve the issue;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 23, II Procedure, A-5 While in the Orientation Unit, the description of this process is explained to youth in detail.
(f) access to legal services and information on the court process;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 23, II Procedure, A-6
(g) access to routine and emergency health and mental health care;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 23, II Procedure, A-7
(h) access to education, religious services, and recreational activities;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 23, II Procedure, A-8
(i) housing assignments;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 23, II Procedure, A-9
(j) opportunity for personal hygiene and daily showers including the availability of personal care items	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 23, II Procedure, A-10
(k) rules and access to correspondence, visits and telephone use;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 23, II Procedure, A-11
(l) availability of reading materials, programming, and other activities;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 23, II Procedure, A-12

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
(m) facility policies on the use of force, use of restraints, chemical agents and room confinement;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 23, II Procedure, A-13 While in the Orientation Unit, the description of this process is explained to youth in detail.
(n) immigration legal services;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 23, II Procedure, A-14
(o) emergencies including evacuation procedures;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 23, II Procedure, A-15
(p) non-discrimination policy and the right to be free from physical, verbal or sexual abuse and harassment by other youth and staff;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 23, II Procedure, A-16
(q) availability of services and programs in a language other than English if appropriate;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 23, II Procedure, A-17
(r) the process for requesting different housing, education, programming and work assignments;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 23, II Procedure, A-18
(s) a process for which parents/guardians receive information regarding the youth's stay in the facility that at a minimum includes answers to frequently asked questions and provides contact information for the facility, medical, school and mental health; and,	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 23, II Procedure, A-19 The facility hosts a Parent Orientation at the facility one time each month and has a FAQ of necessary information on the Department website.

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
(t) a process by which youth may request access to Title 15 Minimum Standards for Juvenile Facilities.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 23, II Procedure, A-20</p> <p>Each unit has a copy of Title 15 regulations available upon request.</p>
<p>1354 SEPARATION</p> <p>The facility administrator shall develop and implement written policies and procedures that address:</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 24 Separation</p> <p>The facility’s Separation Policy includes an option for staff to utilize interventions prior to incidents and a form of administrative separation as a sanction for violation of rules.</p> <p>Administrative or “Group” separation is used when a youth demonstrates they cannot comply with unit activity, program or school rules, resulting in a withdrawal of privileges. Youth continue to receive their required elements of Title 15 regulation time; however, may have limited group participation depending on the sanction.</p> <p>Technical assistance was provided to the facility for use of interventions prior to the placement in room confinement or properly articulating the interventions used prior to placement. This involves separating a youth to give them time to re-focus, in a non-punitive way. This is the facility’s way of making appropriate efforts to avoid room confinement situations when staff see a youth escalating with negative behaviors.</p>
(a) separation of youth for reasons that include, but are not be limited to, medical and mental health conditions, assaultive behavior, disciplinary consequences and protective custody.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 24, Guideline II, A-1

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
(b) consideration of positive youth development and trauma-informed care.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 24, Guideline II, B-4
(c) separated youth shall not be denied normal privileges available at the facility, except when necessary to accomplish the objective of separation.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 24, Guideline II, C
(d) when the objective of the separation is discipline, Title 15 Section 1390 shall apply.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 24, Guideline II, B-2
(e) when separation results in room confinement, the separation shall occur in accordance with Welfare and Institutions Code Section 208.3 and Section 1354.5 of these regulations.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 25
(f) policies and procedures shall ensure a daily review of separated youth to determine if separation remains necessary.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Youth on separated status for discipline do not remain separated for more than the day of the incident, unless the behavior occurs at bedtime, then the 1-4 hours of separated status are completed the following day, typically after school or during evening free time. Medical or mental health separations are reviewed daily by their staff.

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
<p>1354.5 ROOM CONFINEMENT</p> <p>(a) The facility administrator shall develop and implement written policies and procedures addressing the confinement of youth in their room that are consistent with Welfare and Institutions Code Section 208.3. The placement of a youth in room confinement shall be accomplished in accordance with the following guidelines:</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 25 Room Confinement (RC)</p> <p>The facility has a responsive and inclusive Room Confinement policy and process. The documentation in the incident report (IR) contain all required information and are reviewed by Supervisors.</p> <p>Of the 11 incident reports we reviewed, the longest a youth was confined to their room was 2 hours, with notations in an addendum by the supervisor articulating the youth's behavior while in their room and subsequent reintegration.</p> <p>We provided technical assistance to the agency to have staff include documentation of the reason a separation intervention was or was not utilized prior to immediate placement on room confinement. The incident reports should better document the need for room confinement and/or attempts of less restrictive alternatives tried prior to RC. Staff are able to include the safety and security risk but should better articulate all efforts prior to the most restrictive response.</p>
<p>(1) Room confinement shall not be used before other, less restrictive, options have been attempted and exhausted, unless attempting those options poses a threat to the safety or security of any youth or staff.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 25, II, C-4</p>
<p>(2) Room confinement shall not be used for the purposes of punishment, coercion, convenience, or retaliation by staff.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 25, II, D-1</p>
<p>(3) Room confinement shall not be used to the extent that it compromises the mental and physical health of the youth.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 25, II, D-1</p>

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
(b) A youth may be held up to four hours in room confinement. After the youth has been held in room confinement for a period of four hours, staff shall do one or more of the following:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 25, III Extended Room Confinement There have been no RC this cycle for longer than 4 hours.
(1) Return the youth to general population.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 25, II, F-1
(2) Consult with mental health or medical staff.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 25, II, F-2
(3) Develop an individualized plan that includes the goals and objectives to be met in order to reintegrate the youth to general population.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 25, III, H-4
(4) If room confinement must be extended beyond four hours, staff shall do each of the following:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
(A) Document the reasons for room confinement and the basis for the extension, the date and time the youth was first placed in room confinement, and when he or she is eventually released from room confinement.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 25, II, B (Initial RC) Chapter 25, III, E (Extended RC) Staff are to document the reason for RC and extension of RC in an IR, both scenarios must be approved by facility administration.
(B) Develop an individualized plan that includes the goals and objectives to be met in order to integrate the youth to general population.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 25, III, H-4 (excess of 4 hours) Chapter 25, III, K-3 (after extended 4 hours)

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
(C) Obtain documented authorization by the facility superintendent or his or her designee every four hours thereafter.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 25, III, G and J The policy requires YDF Manager approval for extended RC and all further incidents beyond the extended RC.
(5) This section is not intended to limit the use of single-person rooms or cells for the housing of youth in juvenile facilities and does not apply to normal sleeping hours.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 25, II, E-4
(6) This section does not apply to youth or wards in court holding facilities or adult facilities.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 25, II, E-7
(7) Nothing in this section shall be construed to conflict with any law providing greater or additional protections to youth.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
(8) This section does not apply during an extraordinary emergency circumstance that requires a significant departure from normal institutional operations, including a natural disaster or facility-wide threat that poses an imminent and substantial risk of harm to multiple staff or youth. This exception shall apply for the shortest amount of time needed to address this imminent and substantial risk of harm.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 25, II, E-8 Emergencies
(9) This section does not apply when a youth is placed in a locked cell or sleeping room to treat and protect against the spread of a communicable disease for the shortest amount of time required to reduce the risk of infection, with the written approval of a licensed physician or nurse practitioner, when the youth is not required to be in an infirmary for an illness. Additionally, this section does not apply when a youth is placed in a locked cell or sleeping room for required extended care after medical treatment with the written approval of a licensed physician or nurse practitioner, when the youth is not required to be in an infirmary for illness.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 25, II, E-6

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
<p>1355 INSTITUTIONAL ASSESSMENT AND PLAN</p> <p>The facility administrator shall develop and implement written policies and procedures for assessment and case planning.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 26 Institutional Assessment and Plan (IAP)</p> <p>We reviewed 13 IAP's, including the youths Initial, Follow Up, Transition and Individual Success Plans. The agency is responsive to youths identified needs and documents their behaviors, along with Education and Mental Health progress, in the case plans which are updated every 30 days.</p> <p>The plans articulate the strengths and needs with detailed summaries of behavior, triggers, and successes while in custody. The plan, created with their assigned probation officer, responds to the needs of the youth with targeted resources and programming.</p> <p>The Transition Plan continues to focus on post-detention and re-entry housing, education or vocational needs, food needs, income or job assistance, substance abuse treatment, life skills and transportation. Short and long-term goals are established with targeted resources to meet them. The plans are comprehensive and followed by an Individual Success Plan, to resolve or modify goals and recognize success and support.</p>
<p>(a) Assessment: The assessment is based on information collected during the admission process with periodic review, which includes the youth's risk factors, needs and strengths including, but not limited to, identification of substance abuse history, educational, vocational, counseling, behavioral health, consideration of known history of trauma, and family strengths and needs.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 26, Assessment, I, A</p>

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
(b) Institutional Case Plan: (1) A case plan shall be developed for each youth held for at least 30 days or more and created within 40 days of admission.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 26, Purpose and Scope
(2) The institutional plan shall include, but not be limited to, written documentation that provides:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
(A) objectives and time frame for the resolution of problems identified in the assessment;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 26, II Case Plans, B-d
(B) a plan for meeting the objectives that includes a description of program resources needed and individuals responsible for assuring that the plan is implemented;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 26, II Case Plans, B-e
(3) periodic evaluation of progress towards meeting the objectives, including periodic review and discussion of the plan with the youth;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 26, II Case Plans, D This policy requires staff to review and discuss the updates in the case plan provided by YDF staff, Medical staff, MH staff and education staff every 30 days.
(4) a transition plan, the contents of which shall be subject to existing resources, shall be developed for post dispositional youth in accordance with Section 1351; and,	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 26, II Case Plans, E Referred to as a Post-Dispositional Case Plan.
(5) in as much as possible and if appropriate, the plan, including the transition plan, shall be developed with input from the family, supportive adults, youth, and Regional Center for the Developmentally Disabled.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 26, II Case Plans, B-b and c

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
<p>1356 COUNSELING AND CASEWORK SERVICES</p> <p>The facility administrator shall develop and implement written policies and procedures ensuring the availability of appropriate counseling and casework services for all youth. Policies and procedures shall ensure:</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 27 Caseload and Casework Services</p> <p>Facility staff are responsible for inputting information into the youth's electronic file, including IR summaries, advances in programming, cooperation and participation.</p> <p>We reviewed the IAP's and found chrono notes to be informative and responsive to the youth's program. Medical, mental health and education staff also provide information on the youth's involvement or participation relative to their relationship with the youth. The entries are ongoing and support the case plan progress.</p>
<p>(a) youth will receive assistance with needs or concerns that may arise;</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 27 Scope and Purpose</p> <p>Chapter 27, Guideline I, A-1</p>
<p>(b) youth will receive assistance in requesting contact with parents, other supportive adults, attorney, clergy, probation officer, or other public official; and,</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 27, Guideline I, A-2</p>
<p>(c) youth will be provided access to available resources to meet the youth's needs.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 27, Guideline I, A-3 and 4</p>

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
<p>1357 USE OF FORCE</p> <p>The facility administrator, in cooperation with the responsible physician, shall develop and implement written policies and procedures for the use of force, which may include chemical agents. Force shall never be applied as punishment, discipline, retaliation or treatment.</p> <p>(a) At a minimum, each facility shall develop policies and procedures which:</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 28 Use of Force (UF)</p> <p>We reviewed numerous incidents of use of force which includes the incident report, supervisor review and administrative evaluation. We noted the reports documented all components of regulation, and policy articulated the follow-up and follow through necessary to ensure compliance. In total, there were 132 use of force-physical force, 34 of which involved the use of chemical agents, in 2021.</p> <p>Each incident report outlines the force used, response by and review of elements necessary to justify the force. All incidents were within regulation and policy, with only one incident resulting in remediation training for a staff. The incidents are reviewed by report and video by a Supervisor and evaluated by administration.</p> <p>The agency includes medical response times, specific information of details before and after the incident, debriefs for youth and staff and appropriate parental notifications. We found the process fair and consistently applied based on the behaviors necessitating the UF response.</p>
<p>(1) restricts the use of force to that which is deemed reasonable and necessary, as defined in Section 1302 to ensure the safety and security of youth, staff, others and the facility.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 28, Guideline I, A-1</p>
<p>(2) outline the force options available to staff including both physical and non-physical options and define when those force options are appropriate.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 28, Guideline I, B Force Options Chapter 28, Guideline I, A-3</p> <p>Policy A-3 includes language that staff are only to use force necessary to achieve compliance.</p>

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
(3) describe force options or techniques that are expressly prohibited by the facility.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The facility trains staff to use only the amount of force a reasonable and necessary person in the given circumstance would use. Although training does not include some methods, staff are allowed to use force options to protect themselves in any given situation.
(4) describe the requirements of staff to report any inappropriate use of force, and to take affirmative action to immediately stop it.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 28, Guideline XI, B
(5) define a standardized reporting format that includes time period and procedure for documenting and reporting the use of force, including reporting requirements of management and line staff and procedures for reviewing and tracking use of force incidents by supervisory and or management staff, which include procedures for debriefing a particular incident with staff and/or youth for the purposes of training as well as mitigating the effects of trauma that may have been experienced by staff and /or the youth involved.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 28, Guideline VIII Documentation This section references the reporting of incidents in Chapter 33, Documentation of Incidents. Each IR we reviewed was inclusive of all elements required by regulation and policy.
(6) Include an administrative review and a system for investigating unreasonable use of force.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 28, Guideline X, A-1
(7) define the role, notification, and follow-up procedures required after use of force incidents for medical, mental health staff and parents or legal guardians.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 28, Guideline III, B-2 and C These sections delegate the Supervisor as the responsible person to notify medical and mental health staff and the Watch Commander to notify the parents. The Medical and Mental Health agencies have their own policies in place to follow up on all incidents of force or restraints.

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
(8) describe the limitations of use of force on pregnant youth in accordance with Penal Code Section 6030(f) and Welfare and Institutions Code Section 222.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 28, Guideline I, C Limitations of force on Pregnant Youth
(b) Facilities that authorize chemical agents as a force option shall include policies and procedures that:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 28, VI Chemical Agents
(1) identify who is approved to carry and/or utilize chemical agents in the facility and the type, size and the approved method of deployment for those chemical agents.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 28, VI, D-1 and 2 These sections articulate that the CPO is the only person that allows the agency to use OC spray and the Division Chief of the facility authorizes which staff are authorized to use it. In reality, all staff are able to use OC spray upon completion of PC 832.
(2) mandate that chemical agents only be used when there is an imminent threat to the youth's safety or the safety of others and only when de-escalation efforts have been unsuccessful or are not reasonably possible.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 28, VI, A
(3) outline the facility's approved methods and timelines for decontamination from chemical agents. This shall include that youth who have been exposed to chemical agents shall not be left unattended until that youth is fully decontaminated or is no longer suffering the effects of the chemical agent.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 28, VI, C Chapter 28, IX, A-2

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
(4) define the role, notification, and follow-up procedures required after use of force incidents involving chemical agents for medical, mental health staff and parents or legal guardians.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 28, IX, A-2</p> <p>This section calls for medical to immediately see the youth and a referral be made to mental health. If on duty, mental health responds. If off duty, a call is made to the on-call staff and the youth is seen the following day. Follow up services are based on the need for continued medical services or mental health crisis response.</p> <p>Chapter 28, Guideline III, B-2 and C</p> <p>These sections delegate the Supervisor as the responsible person to notify medical and mental health staff and the Watch Commander to notify the parents.</p>
(5) provide for the documentation of each incident of use of chemical agents, including the reasons for which it was used, efforts to de-escalate prior to use, youth and staff involved, the date, time and location of use, decontamination procedures applied and identification of any injuries sustained as a result of such use.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 33, E-1 Documentation of Incidents
(c) Facilities shall develop policies and procedure which require that agencies provide initial and regular training in use of force and chemical agents when appropriate that address:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 4, Guideline I, A-1, f Core Training</p> <p>Chapter 4, Guideline II, B Annual Training</p> <p>We reviewed the curriculum for this regulation to ensure staff are trained to each element required in regulation. The Defensive Tactics course is provided a minimum of two times per year for all youth supervision staff, and at Core.</p>
(1) known medical and behavioral health conditions that would contraindicate certain types of force;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 4, Guidelines I and II

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
(2) acceptable chemical agents and the methods of application.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 4, Guidelines I and II
(3) signs or symptoms that should result in immediate referral to medical or behavioral health.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 4, Guidelines I and II
(4) instruction on the Constitutional Limitations of Use of Force.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 4, Guidelines I and II
(5) physical training force options that may require the use of perishable skills.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 4, Guidelines I and II
(6) timelines the facility uses to define regular training.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 4, Guideline II, B Annual Training This training includes a minimum of 24 hours per year, with defensive tactics occurring two times per year.

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
<p>1358 USE OF PHYSICAL RESTRAINTS</p> <p>The facility administrator, in cooperation with the responsible physician and mental health director, shall develop and implement written policies and procedures for the use of restraint devices. Restraint devices include any devices which immobilize a youth's extremities and/or prevent the youth from being ambulatory.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 29 Use of Restraints (UR) Purpose and Scope, ¶ 2</p> <p>We reviewed 15 incidents of restraint use by staff, each involving the use of mechanical restraints for transportation or movement. There was one incident where a youth remained non-compliant after being moved to their room and the staff maintained constant direct visual observation for 7 minutes while the youth remained in restraints. There have been no incidents of UR as defined by this regulation during this cycle.</p> <p>The Medical and Mental Health agencies have their own policies in place to follow up on all incidents of force or restraints.</p>
<p>Physical restraints may be used only for those youth who present an immediate danger to themselves or others, who exhibit behavior which results in the destruction of property, or reveals the intent to cause self-inflicted physical harm. Physical restraints should be utilized only when it appears less restrictive alternatives would be ineffective in controlling the youth's behavior.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 29 Purpose and Scope, ¶ 3 and 6</p>
<p>In no case shall restraints be used as punishment or discipline, or as a substitute for treatment. The use of restraint devices that attach a youth to a wall, floor or other fixture, including a restraint chair, or through affixing of hands and feet together behind the back (hogtying) is prohibited. The use of restraints on pregnant youth is limited in accordance with Penal Code Section 6030(f) and Welfare and Institutions Code Section 222.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 29, IV, A and B</p>
<p>The provisions of this section do not apply to the use of handcuffs, shackles or other restraint devices when used to restrain youth for movement or transportation within the facility. Movement within the facility shall be governed by Section 1358.5, Use of Restraint Devices for Movement Within the Facility.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 29, VI Transportation within the facility.</p>

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
<p>Youth shall be placed in restraints only with the approval of the facility manager or designee. The facility manager may delegate authority to place a youth in restraints to a physician. Reasons for continued retention in restraints shall be reviewed and documented at a minimum of every hour.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 29, Purpose and Scope, ¶ 3 Chapter 29, IX, A Continued Retention Chapter 29, IX, J</p> <p>Staff are trained on the application and use of restraints in the facility. Staff are required to receive authorization from the supervisor if a youth is in restraints longer than 15 minutes. That has not occurred this cycle.</p>
<p>A medical opinion on the safety of placement and retention shall be secured as soon as possible, but no later than two hours from the time of placement. The youth shall be medically cleared for continued retention at least every three hours thereafter.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 29, IX, K-1</p> <p>Policy requires the youth to be seen immediately and if continued retention beyond 15 minutes, the youth is to be seen by medical every 15 minutes until removal.</p>
<p>A mental health consultation shall be secured as soon as possible, but in no case longer than four hours from the time of placement, to assess the need for mental health treatment.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 29, IX, K-2 and 3</p>
<p>Continuous direct visual supervision shall be conducted to ensure that the restraints are properly employed, and to ensure the safety and well-being of the youth. Observations of the youth's behavior and any staff interventions shall be documented at least every 15 minutes, with actual time of the documentation recorded.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 29, IX, C</p>
<p>In addition to the requirements above, policies and procedures shall address:</p>				
<p>(a) documentation of the circumstances leading to an application of restraints.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 33, E-1</p>
<p>(b) known medical conditions that would contraindicate certain restraint devices and/or techniques.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 29, III, A-2</p>

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
(c) acceptable restraint devices.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 29, II, A- 1 and 2 These sections articulate hard and soft restraint devices.
(d) signs or symptoms which should result in immediate medical/mental health referral.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 29, III, A-2 Chapter 29, IX, B Staff are trained in Core and in biannual training to recognize the medical elements included in this policy. Also, medical staff immediately respond to the application of restraint events and are part of the decision-making process for application and continued restraint.
(e) availability of cardiopulmonary resuscitation equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 29, IX, F
(f) protective housing of restrained youth. While in restraint devices, all youth shall be housed alone or in a specified housing area for restrained youth which makes provision to protect the youth from abuse.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 29, IX, D
(g) provision for hydration and sanitation needs.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 29, IX, G
(h) exercising of extremities.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 29, IX, I

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
<p>1358.5 USE OF RESTRAINT DEVICES FOR MOVEMENT AND TRANSPORTATION WITHIN THE FACILITY.</p> <p>The Facility Administrator, in cooperation with the responsible physician and behavioral/mental health director, shall develop and implement written policies and procedures for the use of restraint devices when the purpose is for movement or transportation within the facility that shall include the following:</p>	☒	☐	☐	<p>Chapter 29, VI Transportation within the Facility</p> <p>We reviewed 15 of the 166 incidents involving the use of mechanical restraints for the purpose of movement or transportation from July 1, 2020, to December 31, 2021. The circumstances leading to the application supported policy.</p>
<p>(a) identification of acceptable restraint devices, staff approved to utilize restraint devices and the required training.</p>	☒	☐	☐	<p>Chapter 29, II, A- 1, a-d and 2, b and c (Acceptable restraint devices)</p> <p>Chapter 4, Guideline II, A and B</p> <p>Core and Annual Training</p> <p>The facility requires staff to be core trained prior to working a shift, therefore, all staff in the youth supervision series are trained and approved to use restraints.</p>
<p>(b) the circumstances leading to the application of restraints must be documented.</p>	☒	☐	☐	<p>Chapter 29, VII Documentation</p> <p>This section refers to Chapter 33, E-1, Documentation of Incidents.</p>
<p>(c) an individual assessment of the need to apply restraints for movement or transportation that includes consideration of less restrictive alternatives, consideration of a youth's known medical or mental health conditions, trauma informed approaches, and a process for documentation and supervisor review and approval.</p>	☒	☐	☐	<p>Chapter 29, VI, A-1 through 4</p> <p>Chapter 29, VII Documentation and Supervisor Review</p>

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
(d) consideration of safety and security of the facility, with a clearly defined expectation that restraint devices shall not be used for the purposes of discipline or retaliation.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 29, VI, A-1 Chapter 29, IV, A-1 and 2
(e) the use of restraints on pregnant youth is limited in accordance with Penal Code Section 6030(f) and Welfare and Institutions Code Section 222.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 43, Guideline I, B-2 and 3 Pregnant and post-Partum Youth
<p>1359 SAFETY ROOM PROCEDURES</p> <p>(a) The facility administrator, and where applicable, in cooperation with the responsible physician, shall develop and implement written policies and procedures governing the use of safety rooms, as described in Title 24, Part 2, Section 1230.1.13. The room shall be used to hold only those youth who present an immediate danger to themselves or others, who exhibit behavior which results in the destruction of property, or reveals the intent to cause self-inflicted physical harm. A safety room shall not be used for punishment or discipline, or as a substitute for treatment. Policies and procedures shall:</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 30 Safety Room Procedures Purpose and Scope ¶ 2 and 3</p> <p>We reviewed the 6 instances of a Safety Room placement from July 1, 2020 to December 31, 2021. The two-youth involved (5 of the placements were one youth), demonstrated a risk of self-harm necessitating the need for movement to the safety room. Each incident was clearly documented and involved response by both mental health and medical staff.</p> <p>Supervisors and administrators review reports and video to ensure appropriate responses are made. Mental Health and medical staff stayed in the intake area while the youth were in the room as well as the on-duty Watch Commander. The incidents lasted less than an hour. The youth involved were in the safety room for 38 minutes, 15 minutes, 33 minutes, 59 minutes, 54 minutes, and 24 minutes.</p>
(1) include provisions for administration of necessary nutrition and fluids, access to a toilet, and suitable clothing to provide for privacy;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 30, Guideline I, B

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
(2) provide for approval of the facility manager, or designee, before a youth is placed into a safety room;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 30, Guideline I, A Policy allows for the Duty Supervisor to make the decision for placement, who also must be present when the event occurs.
(3) provide for continuous direct visual supervision and documentation of the youth's behavior and any staff interventions every 15 minutes, with actual time recorded;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 30, Guideline I, C
(4) provide that the youth shall be evaluated by the facility manager, or designee, every four hours;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 30, Guideline I, F
(5) provide for immediate medical assessment, where appropriate, or an assessment at the next daily sick call; and,	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 30, Guideline I, D The policy requires a response from medical staff within one hour.
(6) provide a process for documenting the reason for placement, including attempts to use less restrictive means of control, and decisions to continue and end placement.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 30, Guideline I, A
(b) The placement of a youth in the safety room shall be accomplished in accordance with the following:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
(1) safety room shall not be used before other less restrictive options have been attempted and exhausted, unless attempting those options poses a threat to the safety or security of any youth or staff.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 30, Guideline II, A
(2) safety room shall not be used for the purposes of punishment, coercion, convenience, or retaliation by staff.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 30, Guideline II, B
(3) safety room shall not be used to the extent that it compromises the mental and physical health of the youth.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 30, Guideline II, C
(c) A youth may be held up to four hours in the safety room. After the youth has been held in the safety room for a period of four hours, staff shall do one or more of the following:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 30, Guideline II, D

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
(1) return the youth to general population.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 30, Guideline II, D-a
(2) consult with mental health or medical staff,	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 30, Guideline II, D-b
(3) develop an individualized plan that includes the goals and objectives to be met in order to reintegrate the youth to general population.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 30, Guideline II, D-c
(d) If confinement in the safety room must be extended beyond four hours, staff shall develop an individualized plan that includes the requirements of Section 1354.5 and the goals and objectives to be met in order to integrate the youth to general population.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 30, Guideline II, E
<p>1360 SEARCHES</p> <p>The facility administrator shall develop and implement written policies and procedures governing the search of youth, the facility, and visitors. Policies and procedures shall provide that:</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 31 Searches</p> <p>Chapter 31, Guideline VI, Housing Unit and Room Searches</p> <p>Chapter 31, Guideline X, Facility Searches</p> <p>Chapter 38, Guideline IV, Visitor Searches</p>
(a) Searches shall be conducted to ensure the safety and security of the facility, public, visitors, youth, and staff.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 31 Purpose and Scope ¶ 2
(b) Searches shall be conducted in a manner that preserves the privacy and dignity of the person being searched and shall not be conducted for harassment or as a form of discipline or punishment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 31 Purpose and Scope ¶ 1 and 4

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
(c) Strip searches and visual or physical body cavity searches shall comply with Penal Code Section 4030.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 31 Purpose and Scope ¶ 5 Chapter 31, II, IV and V</p> <p>These sections of policy address strip search and visual body cavity searches. Physical Body Cavity searches are prohibited in policy Chapter 31, III, B-6.</p> <p>We reviewed a sampling of authorized strip searches. Each noted the reasonable suspicion and subsequent supervisor approval for the search. The agency has two levels of strip searches, the 1-8 search is less intrusive and includes a visual inspection, while the 9-12 strip search involves a visual body cavity search. There were 377 1-8 searches and five 9-12 searches from July 1, 2020 through December 31, 2021.</p>
(d) Physical body cavity searches shall only be conducted by a medical professional.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 31 Purpose and Scope ¶ 5 Chapter 31, III, B-6</p>
(e) Any youth held after a detention hearing shall only be strip searched with prior approval of a supervisor when there is reasonable suspicion based on specific and articulable facts to believe that youth is concealing contraband. The reasonable suspicion shall be documented.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 31, Guideline II, A Chapter 31 Purpose and Scope ¶ 6</p>
(f) Searches of transgender and intersex youth shall comply with Section 1352.5.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 22, IV Searches of Transgender and Intersex Youth</p>
(g) Cross-gender pat-down searches and strip searches are prohibited except in exigent circumstances or when conducted by a medical professional. Such searches must be justified and documented in writing.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 31, II, B Pat search Chapter 31, II, B-4 Strip Search</p>

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
<p>1361 GRIEVANCE PROCEDURE</p> <p>The facility administrator shall develop and implement written policies and procedures whereby any youth may appeal and have resolved grievances relating to any condition of confinement, including but not limited to health care services, classification decisions, program participation, telephone, mail or visiting procedures, food, clothing, bedding, mistreatment, harassment or violations of the nondiscrimination policy. There shall be no time limit on filing grievances. Policies and procedures shall include provisions whereby the facility manager ensures:</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 33 Grievances</p> <p>Chapter 33, Guideline I, A and B</p> <p>We reviewed 17 of the 121 grievances from July 1, 2020 to December 31, 2021. The forms, staff responses and administrative review were compliant with regulation.</p> <p>Approximately half of the grievances pertained to staff and their imposition of sanctions, the remainder dealt with facility process and activities. Grievances are reviewed by the Assistant Chief Deputy Probation Officers.</p> <p>We note the facility tracks youth movement, activity and incident almost minute by minute by moving the youth in the electronic system to a location or activity associated with the youth's name. When a youth grieves a condition of confinement, this record, along with video, is reviewed to ensure accurate information, which is then discussed with the youth after verification of the grieving action. Grievances associated with food or ancillary partners are referred to the respected administrators for response.</p> <p>The process moves quickly; and the ones reviewed were all handled within one day of receiving the grievance. Those referred to agency partners are resolved within 10 days.</p>
<p>(a) a grievance form and instructions for registering a grievance, which includes provisions for the youth to have free access to the form;</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 33, Guideline I, C</p>
<p>(b) the youth shall have the option to confidentially file the grievance or to deliver the form to any youth supervision staff working in the facility;</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 33, Guideline II, B</p>

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
(c) resolution of the grievance at the lowest appropriate staff level;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 33, Purpose and Scope
(d) provision for a prompt review and initial response to grievances within three (3) business days, grievances that relate to health and safety issues must be addressed immediately;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 33, Guideline II, D
(1) The youth may elect to be present to explain his/her version of the grievance to a person not directly involved in the circumstances which led to the grievance.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 33, Guideline II, F, F-2, a and c
(2) Provision for a staff representative approved by the facility administrator to assist the youth.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 33, Guideline II, A
(e) provision for a written response to the grievance which includes the reasons for the decisions;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 33, Guideline III, A-5
(f) a system which provides that any appeal of a grievance shall be heard by a person not directly involved in the circumstances which led to the grievance;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 33, Guideline IV, A
(g) resolution of the grievance must occur within ten (10) business days unless circumstances dictate a longer time frame. The youth shall be notified of any delay; and,	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 33, Guideline II, D
(h) the policy shall provide multiple internal and external methods to report sexual abuse and sexual harassment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 33, Guideline I, C
Whether or not associated with a grievance, concerns of parents, guardians, staff or other parties shall be addressed and documented in accordance with written policies and procedures within a specified timeframe.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Administrative Policy-Citizen Complaint

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
<p>1362 REPORTING OF INCIDENTS</p> <p>A written report of all incidents which result in physical harm, use of force, serious threat of physical harm, or death of an employee, youth or other person(s) shall be maintained. Such written record shall be prepared by the staff and submitted to the facility manager by the end of the shift, unless additional time is necessary and authorized by the facility manager or designee.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 33 Documentation of Incidents
<p>1363 USE OF REASONABLE FORCE TO COLLECT DNA SPECIMENS, SAMPLES, IMPRESSIONS</p> <p>(a) Pursuant to Penal Code Section 298.1 authorized law enforcement, custodial, or corrections personnel including peace officers, may employ reasonable force to collect blood specimens, saliva samples, and thumb or palm print impressions from individuals who are required to provide such samples, specimens or impressions pursuant to Penal Code Section 296 and who refuse following written or oral request.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 28, Guideline VII, A DNA Specimen, Sample, Impressions</p> <p>The policy allows for it, however, when a youth refuses, staff utilize the cell extraction process after meeting the elements of requesting voluntary compliance and advisement of consequences for refusal.</p>
<p>(1) For the purpose of this section, the “use of reasonable force” shall be defined as the force that an objective, trained and competent correctional employee, faced with similar facts and circumstances, would consider necessary and reasonable to gain compliance with this section.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 28, Guideline VII, B-1
<p>(2) The use of reasonable force shall be preceded by efforts to secure voluntary compliance. Efforts to secure voluntary compliance shall be documented and include an advisement of the legal obligation to provide the requisite specimen, sample or impression and the consequences of refusal.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 28, Guideline VII, B-1
<p>(b) The force shall not be used without the prior written authorization of the supervising officer on duty. The authorization shall include information that reflects the fact that the offender was asked to provide the requisite specimen, sample, or impression and refused.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 28, Guideline VII, B-1

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
<p>(1) If the use of reasonable force includes a cell extraction, the extraction shall be videotaped. Video shall be directed at the cell extraction event. The videotape shall be retained by the agency for the length of time required by statute. Notwithstanding the use of the video as evidence in a court proceeding, the tape shall be retained administratively.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 28, Guideline V, B-a through d Room Extraction</p>

1370 EDUCATION PROGRAM

(a) School Programs

The County Board of Education shall provide for the administration and operation of juvenile court schools in conjunction with the Chief Probation Officer, or designee pursuant to applicable State laws. The school and facility administrators shall develop and implement written policy and procedures to ensure communication and coordination between educators and probation staff. Culturally responsive and trauma-informed approaches should be applied when providing instruction. Education staff should collaborate with the facility administrator to use technology to facilitate learning and ensure safe technology practices. The facility administrator shall request an annual review of each required element of the program by the Superintendent of Schools, and a report or review checklist on compliance, deficiencies, and corrective action needed to achieve compliance with this section. Such a review, when conducted, cannot be delegated to the principal or any other staff of any juvenile court school site. The Superintendent of Schools shall conduct this review in conjunction with a qualified outside agency or individual. Upon receipt of the review, the facility administrator or designee shall review each item with the Superintendent of Schools and shall take whatever corrective action is necessary to address each deficiency and to fully protect the educational interests of all youth in the facility.

Chapter 34 Education

Chapter 34, Guideline I, A-1 through 4

The Sacramento County Office of Education serves the El Centro Junior and Senior High School programs at YDF. Staffing includes the Director of Court and Community Schools, a Principal, 13 teachers, 3 Transition Specialist, one counselor, two Special Ed Specialist, and one school psychologist.

We spoke with Mark Nigel, the Director of Court and Community School, at length during the inspection with an emphasis on new programming and educational opportunities the school principal who has implemented a varied and comprehensive curriculum, including several post-secondary education and vocation opportunities for youth. A transition specialist works with youth to enroll students in South Lake Tahoe Community College, Sacramento City College, Feather River College (Correspondence Program), Lassen College (Correspondence Program) and Folsom Lake College.

The new vocational elements to the facility, a culinary program and construction program, allow youth to learn skills outside the classroom. Bot teacher are active with the youth and engaged in the purposeful task to engage students in both aptitudes.

Youth in junior or senior high school are afforded the opportunity for credit recovery and tutoring, use of Chrome books for lesson enhancement, life skill development, independent living/transition planning. SCOE works with probation to ensure the best option for youth in-custody and upon release.

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
<p>(b) Required Elements</p> <p>The facility school program shall comply with the State Education Code and County Board of Education policies, all applicable federal education statutes and regulations and provide for an annual evaluation of the educational program offerings. As stated in the 2009 California Standards for the Teaching Profession, teachers shall establish and maintain learning environments that are physically, emotionally, and intellectually safe. Youth shall be provided a rigorous, quality educational program that responds to the different learning styles and abilities of students and prepares them for high school graduation, career entry, and post-secondary education.</p>	☒	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 34, Guideline I, B-1 through 3
<p>All youth shall be treated equally, and the education program shall be free from discriminatory action. Staff shall refer to transgender, intersex and gender-nonconforming youth by their preferred name and gender.</p>	☒	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 34, Guideline I, B-4
<p>(1) The course of study shall comply with the State Education Code and include, but not be limited to, courses required for high school graduation.</p>	☒	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 34, Guideline I, B-5
<p>(2) Information and preparation for the High School Equivalency Test as approved by the California Department of Education shall be made available to eligible youth.</p>	☒	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 34, Guideline I, B-6
<p>(3) Youth shall be informed of post-secondary education and vocational opportunities.</p>	☒	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 34, Guideline I, B-7
<p>(4) Administration of the High School Equivalency Tests as approved by the California Department of Education, shall be made available when possible.</p>	☒	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 34, Guideline I, B-8
<p>(5) Supplemental instruction shall be afforded to youth who do not demonstrate sufficient progress towards grade level standards.</p>	☒	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 34, Guideline I, B-9

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
(6) The minimum school day shall be consistent with State Education Code Requirements for juvenile court schools. The facility administrator, in conjunction with education staff, must ensure that operational procedures do not interfere with the time afforded for the minimum instructional day. Absences, time out of class or educational instruction, both excused and unexcused, shall be documented.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 34, Guideline I, B-10 Students are in class and average of 285 minutes per day.
(7) Education shall be provided to all youth regardless of classification, housing, security status, disciplinary or separation status, including room confinement, except when providing education poses an immediate threat to the safety of self or others. Education includes, but is not limited to, related services as provided in a youth's Section 504 Plan or Individualized Education Program (IEP).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 34, Guideline I, B-11
(c) School Discipline (1) Positive behavior management will be implemented to reduce the need for disciplinary action in the school setting and be integrated into the facility's overall behavioral management plan and security system.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 34, Guideline I, C-1
(2) School staff shall be advised of administrative decisions made by probation staff that may affect the educational programming of students.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 34, Guideline I, C-2
(3) Except as otherwise provided by the State Education Code, expulsion/suspension from school shall be imposed only when other means of correction fails to bring about proper conduct. School staff shall follow the appropriate due process safeguards as set forth in the State Education Code including the rights of students with special needs. School staff shall document the other means of correction used prior to imposing expulsion/ suspension if an expulsion/suspension is ultimately imposed.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 34, Guideline I, C-3
(4) The facility administrator, in conjunction with education staff will develop policies and procedures that address the rights of any student who has continuing difficulty completing a school day.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 34, Guideline I, C-4, a-d

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
(d) Provisions for Special Populations (1) State and federal laws and regulations shall be observed for all individuals with disabilities or suspected disabilities. This includes but is not limited to child find, assessment, continuum of alternative placements, manifestation determination reviews, and implementation of Section 504 Plans and Individualized Education Programs.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 34, Guideline I, D-1
(2) Youth identified as English Learners (EL) shall be afforded an educational program that addresses their language needs pursuant to all applicable state and federal laws and regulations governing programs for EL students.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 34, Guideline I, D-2
(e) Educational Screening and Admission (1) Youth shall be interviewed after admittance and a record maintained that documents a youth's educational history, including but not limited to:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 34, Guideline I, E-1
(A) School progress/school history;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 34, Guideline I, E-1, a
(B) Home Language Survey and the results of the State Test used for English language proficiency;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 34, Guideline I, E-1, b
(C) Needs and services of special populations as defined by the State Education Code, including but not limited to, students with special needs.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 34, Guideline I, E-1, c
(D) Discipline problems.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 34, Guideline I, E-1, d
(2) Youth will be immediately enrolled in school. Educational staff shall conduct an assessment to determine the youth's general academic functioning levels to enable placement in core curriculum courses.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 34, Guideline I, E-2
(3) After admission to the facility, a preliminary education plan shall be developed for each youth within five school days.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 34, Guideline I, E-3

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
(4) Upon enrollment, education staff shall comply with the State Education Code and request the youth's records from his/her prior school(s), including, but not limited to, transcripts, Individual Education Program (IEP), 504 Plan, state language assessment scores, immunization records, exit grades, and partial credits. Upon receipt of the transcripts, the youth's educational plan shall be reviewed with the youth and modified as needed. Youth should be informed of the credits they need to graduate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 34, Guideline I, E-4
(f) Educational Reporting (1) The complete facility educational record of the youth shall be forwarded to the next educational placement in accordance with the State Education Code.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 34, Guideline I, F-1
(2) The County Superintendent of Schools shall provide appropriate credit (full or partial) for course work completed while in juvenile court school in accordance with the State Education Code.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 34, Guideline I, F-2
(g) Transition and Re-Entry Planning (1) The Superintendent of Schools and the Chief Probation Officer or designee, shall develop policies and procedures to meet the transition needs of youth, including the development of an education transition plan, in accordance with the State Education Code and in alignment with Title 15, Minimum Standards for Juvenile Facilities, Section 1355.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 34, Guideline I, G-1
(h) Post-Secondary Education Opportunities (1) The school and facility administrator should, whenever possible, collaborate with local post-secondary education providers to facilitate access to educational and vocational opportunities for youth that considers the use of technology to implement these programs.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 34, Guideline I, H-1

1371 PROGRAMS, RECREATION, AND EXERCISE.

The facility administrator shall develop and implement written policies and procedures for programs, recreation, and exercise for all youth. The intent is to minimize the amount of time youth are in their rooms or their bed area.

Chapter 35 Programs, Recreation and Exercise Purpose and Scope ¶ 2

We reviewed the Program Memorandum completed by the Chief Deputy to ensure the programs offered below remain relevant and appropriate for the youth population. The facility continues to offer a significant level of opportunities for the youth, based on their identified needs while in custody. The programs are targeted to assist with reentry services for successful reintegration to the community and their family.

Programs are facilitated by department staff, volunteers in the community, the Sacramento County Office of Education and local advocacy groups. Youth can request to participate in specialized services or are placed in programs according to the assessments by intake, medical or mental health personnel.

Programming opportunities include: Alternatives to Violence-peaceful conflict resolution techniques; the Anti-Recidivism Coalition -advocacy network of support n and out of custody; Another Choice Another Way-discussion group on everyday issues; Art with Milton Bowens; Barbershop Program-building relationships with staff during haircuts; The Beat Within-encourages literacy, self-expression, and critical thinking skills; Book Club; Boys and Girls Club-seven alternatives for male and female youth; *Bridge Network-building healthy family relationships*; Burning Bush Movements-personal development; Chaplaincy Program-YDF has a full time chaplain; Cinema 6-incentive program for commissary; *Contract for Success-Judge and attorneys volunteer to promote positive influence*; Culinary Arts Program; Distinguished Gentlemen-real life issues to adjusting to becoming successful young men; Earth Mama Healing-focus on healthy

			<p>relationship building; Foster Grandparents-elder volunteers who socialize with residents; Fresh Start Art-art program; Garden Program; Gang Awareness and Prevention (GAP); Gun Intervention for Teens (GIFT); Improve your Tomorrow-program for youth of color; <i>Just Beginnings-parent visitation program</i>; <i>La Familia-multi-cultural programming</i>; Leadership Development Program; Leadership Education and Athletic Program (LEAP)-activities that strengthen social skills; Life Skills; Library; Mentor Academy Program; Multi-Sensory De-Escalation Room (MSDR)-proactive program to promote internal regulation of behavior; Northern California Construction Training (NCCT); <i>Outside the Walls-Religious group for troubled youth</i>; <i>Parent Orientation Night</i>; <i>Peer Mentor Program</i>; Project Teach-assists homeless youth; <i>Reaching Back to our Youth-mentoring program for high risk youth</i>; Sacramento Mandarins Music Academy-music appreciation; Safety Health Opportunity Practice (SHOP)-EBP to assist with thought processes; Skills Training Enrichment Program (STEP)-Pro-Social development; Scholars Obtaining Academic Responsibility (SOAR)-college program; Swim Program-Water safety and lifeguard program; Teach1Reach1-learning techniques for high-risk students; Trauma Informed Care-10 week trauma curriculum for youth assessed into the program; Transition Unit-connection youth at re-entry into the community; 916 Ink-writing program; Xpressions Program-critical thinking skills program; Women Escaping a Violent Environment (WEAVE)- domestic and sexual violence for female youth; UC Davis CAARE- Trauma specific skills group; YDF Gives Back-Community Service Projects; and Yoga.</p> <p><i>The programs in italics are currently suspended due to Covid, however, expected to return in the near future.</i></p>
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TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
<p>Juvenile facilities shall provide the opportunity for programs, recreation, and exercise a minimum of three hours a day during the week and five hours a day each Saturday, Sunday or other non-school days, of which one hour shall be an outdoor activity, weather permitting.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 35 Purpose and Scope ¶ 1</p>
<p>A youth's participation in programs, recreation, and exercise may be suspended only upon a written finding by the administrator/manager or designee that a youth represents a threat to the safety and security of the facility.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 35, Procedure II, C</p> <p>This section articulates the exceptions for a youth to participate in any activity due to medical restrictions or safety risks as identified and documented by staff or agency personnel (mental health).</p>
<p>Such program, recreation, and exercise schedule shall be posted in the living units.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 35, Guideline 1, A</p>
<p>There will be a written annual review of the programs, recreation, and exercise by the responsible agency to ensure content offered is current, consistent, and relevant to the population.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 35, Guideline 1, A</p> <p>Chief Deputy Maria Gonzalez completed a review of all programs at the facility on January 20, 2022.</p>

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
<p>(a) Programs. All youth shall be provided with the opportunity for at least one hour of daily programming to include, but not be limited to, trauma focused, cognitive, evidence-based, best practice interventions that are culturally relevant and linguistically appropriate, or pro-social interventions and activities designed to reduce recidivism. These programs should be based on the youth’s individual needs as required by Sections 1355 and 1356. Such programs may be provided under the direction of the Chief Probation Officer or the County Office of Education and can be administered by county partners such as mental health agencies, community based organizations, faith-based organizations or Probation staff.</p> <p>Programs may include but are not limited to:</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 35, Guideline 1, B-1-4</p>
<p>(1) Cognitive Behavior Interventions;</p> <p>(2) Management of Stress and Trauma;</p> <p>(3) Anger Management;</p> <p>(4) Conflict Resolution;</p> <p>(5) Juvenile Justice System;</p> <p>(6) Trauma-related interventions;</p> <p>(7) Victim Awareness;</p> <p>(8) Self-Improvement;</p> <p>(9) Parenting Skills and support;</p> <p>(10) Tolerance and Diversity;</p> <p>(11) Healing Informed Approaches;</p> <p>(12) Interventions by Credible Messengers;</p> <p>(13) Gender Specific Programming;</p> <p>(14) Art, creative writing, or self-expression;</p> <p>(15) CPR and First Aid training;</p> <p>(16) Restorative Justice or Civic Engagement;</p> <p>(17) Career and leadership opportunities; and,</p> <p>(18) Other topics suitable to the youth population.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
(b) Recreation. All youth shall be provided the opportunity for at least one hour of daily access to unscheduled activities such as leisure reading, letter writing, and entertainment. Activities shall be supervised and include orientation and may include coaching of youth.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 35, Guideline 1, C-1
(c) Exercise. All youth shall be provided with the opportunity for at least one hour of large muscle activity each day.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 35, Guideline 1, C-2 Youth receive an hour of Physical Education each day facilitated by the Sacramento County Office of Education.
The administrator/manager may suspend, for a period not to exceed 24 hours, access to recreation and programs. The administrator/manager shall document the reasons why suspension of recreation and programs occurs.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 35, Guideline 1, A This policy states the Chief Deputy or Assistant Chief Deputy may suspend for a period of no more than 24 hours, with a requirement to document the reason.
1372 RELIGIOUS PROGRAM The facility administrator shall provide access to religious services and/or religious counseling at least once each week. Attendance shall be voluntary. A youth shall be allowed to participate in an activity outside of their room if he/she elects not to participate in religious programs. Religious programs shall provide for:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 36 Religious Program, Purpose and Scope The facility provides one hour of religious services and one hour of bible study each week for all occupied units. There is a full-time chaplain on staff at the facility.
(a) opportunity for religious services and practices;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 36, Guideline A.
(b) availability of clergy; and,	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 36, Guideline C

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
(c) availability of religious diets.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 36, Guideline D
<p>1373 WORK PROGRAM</p> <p>The facility administrator shall develop policies and procedures regarding the fair and consistent assignment of youth to work programs. Work assigned to a youth shall be meaningful, constructive and related to vocational training or increasing a youth's sense of responsibility. Work programs shall not be imposed as a disciplinary measure</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 37 Work Program</p> <p>Youth have opportunities to work in their unit, around the facility and in the community.</p>
<p>1374 VISITING</p> <p>The facility administrator shall develop and implement written policies and procedures for visiting, that include provisions for special visits. Youth shall be allowed to receive visits by parents, guardians or persons standing in loco parentis, and children of youth. Other family members, such as grandparents and siblings, and supportive adults, may be allowed to visit with the approval of the facility administrator or designee, and in conjunction with the youth's case plan or in the best interest of the youth.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 38 Visiting</p> <p>Chapter 38, Guideline I</p> <p>Chapter 38, Visitor Guideline II, A-C</p> <p>The facility has a Visiting Center supervised by facility staff from 8:00 a.m. to 8:00 p.m. This policy identifies persons who may visit, including children.</p>
<p>All visits shall occur at reasonable times, subject only to the limitations necessary to maintain order and security. Visitation shall not be denied solely based on the visitor's criminal history. The staff shall determine in each case, whether the visitor's criminal history represents a risk to the safety of youth or staff in the facility. Any denial of visitation or limitation on visitations shall be communicated to the youth, person denied and facility administrator.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 38, Visiting, Guideline I</p> <p>Chapter 38, Visitor Guideline II, D</p>
<p>Opportunity for visitation shall be a minimum of two hours per week. Visits may be supervised, but conversations shall not be monitored unless there is a security or safety need.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 38, Visiting, Guideline I</p> <p>Youth can have one 45-minute per day, per visitor, seven days each week. This allows for the opportunity of more than 5 hours of visiting each week.</p>

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
Provisions for special visits, in addition to the two-hour minimum and/or outside of the regular visiting hours, shall be accommodated as necessary and within the discretion of the facility administrator or designee. Family therapy and professional visits shall be accommodated outside the provisions of this regulation. Facilities may provide visitation opportunities outside of normal visiting hours to accommodate special visits.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 38, Visitor Guideline II, A-5 Special Visits/Visitors
The facility may provide access to technology as an alternative, but not as a replacement, to in-person visiting.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 38, Purpose and Scope
1375 CORRESPONDENCE The facility administrator shall develop and implement written policies and procedures for correspondence which provide that:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 39 Correspondence
(a) there is no limitation on the volume of mail that youth may send or receive;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 39, Guideline A, 1
(b) youth may send two letters per week postage free;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 39, Purpose and Scope Youth are allowed to send an unlimited number of items at no cost.
(c) youth may correspond confidentially with state and federal courts, any member of the State Bar or holder of public office, and the Board; however, authorized facility staff may open and inspect such mail only to search for contraband and in the presence of the youth; and,	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 39, Guideline B This policy articulates all forms of confidential mail and the process to send or receive it.
(d) incoming and outgoing mail, other than that described in (c), may be read by staff only when there is reasonable cause to believe facility safety and security, public safety, or youth safety is jeopardized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 39, Guideline C-E

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
<p>1376 TELEPHONE ACCESS</p> <p>The administrator of each juvenile facility shall develop and implement written policies and procedures to provide youth with access to telephone communications.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 40 Telephone Access
<p>1377 ACCESS TO LEGAL SERVICES</p> <p>The facility administrator shall develop written procedures to ensure the right of youth to have access to the courts and legal services. Such access shall include:</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 41 Access to Legal Services</p> <p>The guidelines in this policy allow for each element of regulation.</p>
<p>(a) access, upon request by the youth, to licensed attorneys and their authorized representatives;</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 41, Guideline ¶ 1
<p>(b) provision for confidential consultation with attorneys; and,</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 41, Guideline ¶ 1
<p>(c) unlimited postage free, legal correspondence and cost-free telephone access as appropriate.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 41, Guideline ¶ 2
<p>1390 DISCIPLINE</p> <p>The facility administrator shall develop and implement written policies and procedures for the discipline of youth that shall promote acceptable behavior; including the use of positive behavior interventions and supports. Discipline shall be imposed at the least restrictive level which promotes the desired behavior and shall not include corporal punishment, group punishment, physical or psychological degradation. Deprivation of the following is not permitted:</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 42 Discipline and Discipline Process</p> <p>Chapter 42, Purpose and Scope</p>
<p>(a) bed and bedding;</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 42, Guideline I, A-1
<p>(b) daily shower, access to drinking fountain, toilet and personal hygiene items, and clean clothing;</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 42, Guideline I, A-2

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
(c) full nutrition;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 42, Guideline I, A-3
(d) contact with parent or attorney;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 42, Guideline I, A-4
(e) exercise;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 42, Guideline I, A-5
(f) medical services and counseling;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 42, Guideline I, A-6
(g) religious services;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 42, Guideline I, A-7
(h) clean and sanitary living conditions;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 42, Guideline I, A-8
(i) the right to send and receive mail;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 42, Guideline I, A-9
(j) education; and,	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 42, Guideline I, A-10
(k) rehabilitative programming.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 42, Guideline I, A-11

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
<p>The facility administrator shall establish rules of conduct and disciplinary penalties to guide the conduct of youth. Such rules and penalties shall include both major violations and minor violations, be stated simply and affirmatively, and be made available to all youth. Provision shall be made to provide accessible information to youth with disabilities, limited English proficiency, or limited literacy.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 42, Purpose and Scope Chapter 42, Guideline I-III</p> <p>This chapter and specific sections outline the major and minor rules, as well as potential consequences. The facility Resident Handbook states this in the Behavior Management component and the rules are posted in the living units. All documents are provided for youth with limited literacy or non-English speaking youth.</p>
<p>1391 DISCIPLINE PROCESS</p> <p>The facility administrator shall develop and implement written policies and procedures for the administration of discipline which shall include, but not be limited to:</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 42, Guideline IV</p> <p>We reviewed 17 incidents of Due Process related to major incidents. The forms detailed the behavior and proposed sanction. The process follows regulation and the agency policy, outlining progressive and fair sanctions. The agency has a behavior modification matrix established by policy and process.</p> <p>The sanctions included were program separation from 2-4 hours or referral to the Skill Building Unit. The agency has on occasion returned youth to the Orientation Unit for a refresher overview of program rules, program and guidelines for acceptable behavior. The Orientation unit is specific for this purpose, to allow youth to understand expectations and program elements.</p> <p>We noted DP was timely and if a youth requested a hearing, staff would review video of the incident and the incident report prior to the hearing.</p>

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
(a) designation of personnel authorized to impose discipline for violation of rules;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 42, Purpose and Scope, ¶ 3
(b) prohibiting discipline to be delegated to any youth;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 42, Purpose and Scope, ¶ 3
(c) definition of major and minor rule violations and their consequences, and due process requirements;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 42, Guideline II, B (Minor) and C (Major)
(d) trauma-informed approaches and positive behavior interventions;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 42, Purpose and Scope, ¶ 1
(e) minor rule violations may be handled informally by counseling, advising the youth of expected conduct imposing a minor consequence. Discipline shall be accompanied by written documentation and a policy of review and appeal to a supervisor; and,	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 42, Guideline III</p> <p>This section outlines sanctions available to staff. It is noted the supervisor on duty reviews the IR and determines the appropriate sanction.</p> <p>We provided technical assistance to the agency for review of RC as a major rule violation in order to offer the full complement of DP for the behaviors leading to the documented safety and security incident itself.</p>
(f) major rule violations and the discipline process shall be documented and require the following:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 42, Guideline IV, B
(1) written notice of violation prior to a hearing;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 42, Guideline IV, B-1

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
(2) accommodations provided to youth with disabilities, limited literacy, and English language learners;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 42, Guideline IV, B-2
(3) hearing by a person who is not a party to the incident;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 42, Guideline IV, B-3
(4) opportunity for the youth to be heard, present evidence and testimony;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 42, Guideline IV, B-4
(5) provision for youth to be assisted by staff in the hearing process;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 42, Guideline IV, B-5
(6) provision for administrative review.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 42, Guideline IV, B-6 Chapter 42, Guideline V Appeal Process
(g) violations that result in a removal from camp or commitment program, but not a return to court, will follow the due process provisions in subsection (e) above.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<p>1410 MANAGEMENT OF COMMUNICABLE DISEASES.</p> <p>The health administrator/responsible physician, in cooperation with the facility administrator and the local health officer, shall develop written policies and procedures to address the identification, treatment, control and follow-up management of communicable diseases. The policies and procedures shall address, but not be limited to:</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Sacramento County Probation Department Youth Detention Facility (SCPD-YDF) Policy and Procedure 1410: Management of Communicable Diseases</p> <p>County of Sacramento Department of Health Services Division of Primary Health (SCHS-DivPH): Infection Prevention and Control Program</p> <p>SCHS-DivPH: Ectoparasitic Infections</p>

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
(a) Intake health screening procedures;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>SCHS-DivPH Procedure A(6) Screening</p> <p>SCHS-DivPH Procedure A(7) Treatment and Case Management</p> <p>SCHS-DivPH Attachment 6: COVID-19 Exposure Plan</p> <p>SCHS-DivPH: Ectoparasitic Infections A(1)</p> <p>This process calls for screening at admission or any other time a youth complains of or is suspected of being infected.</p>
(b) Identification of relevant symptoms;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>SCHS-DivPH Procedure A(6) Screening</p> <p>SCHS-DivPH Procedure A(7) Treatment and Case Management</p> <p>SCHS-DivPH Attachment 6: COVID-19 Exposure Plan B(1)</p> <p>SCHS-DivPH: Ectoparasitic Infections A(1)</p> <p>This process calls for screening at admission or any other time a youth complains of or is suspected of being infected.</p>
(c) Referral for medical evaluation;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>SCHS-DivPH Attachment 6: COVID-19 Exposure Plan</p> <p>This plan outlines process for Juvenile Correctional Health response.</p>

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
(d) Treatment responsibilities during detention;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>SCHS-DivPH: Ectoparasitic Infections A(2)</p> <p>This process calls for treatment at admission or any other time a youth complains of or is suspected of being infected.</p> <p>SCHS-DivPH Attachment 6: COVID-19 Exposure Plan B(3) and (4)</p> <p>These processes allow for patient placement and environmental controls for youth during detention.</p> <p>SCHS-DivPH Immunizations</p>
(e) Coordination with public and private community-based resources for follow-up treatment;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>SCHS-DivPH Procedure A(8) Reporting</p> <p>This section identifies reporting and follow up care with local Public Health as required by law.</p>
(f) Applicable reporting requirements; and,	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>SCHS-DivPH Procedure A(8) Reporting</p> <p>This section identifies reporting and follow up care with local Public Health as required by law.</p> <p>SCHS-DivPH Procedure A(9) Disease Outbreak protocols.</p> <p>This section identifies management of reporting outbreaks to the Public Health agency and follow up care with local Public Health as required by law.</p>

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
(g) Strategies for handling disease outbreaks.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>SCHS-DivPH Procedure A(9) Disease Outbreak protocols.</p> <p>This section identifies management of reporting outbreaks to the Public Health agency and follow up care with local Public Health as required by law.</p>
The policies and procedures shall be updated as necessary to reflect communicable disease priorities identified by the local health officer and currently recommended public health interventions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sacramento County JDF provides training, all PPE and cleaning requirements, and, addresses testing and isolation protocols at admission. Their policies are based on the provided medical care services via Correctional Medical Service staff in coordination with county public health.
<p>1433 REQUESTS FOR HEALTH CARE SERVICES (EXCERPT)</p> <p>The health administrator, in cooperation with the facility administrator, shall develop policy and procedures to establish a daily routine for youth to convey requests for emergency and non-emergency medical, dental and behavioral/mental health care services.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 1353, II-A, 7</p> <p>Resident Handbook, p.18</p>
<p>1480 STANDARD FACILITY CLOTHING ISSUE</p> <p>The youth's personal clothing, undergarments and footwear may be substituted for the institutional clothing and footwear specified in this regulation. The facility has the primary responsibility to provide clothing and footwear. Clothing provisions shall ensure that:</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 52, Purpose and Scope - Clothing
(a) Clothing is clean, reasonably fitted, durable, easily laundered, in good repair, and free of holes and tears.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 52, Purpose and Scope ¶1
(b) The standard issue of climatically suitable clothing for youth shall consist of but not be limited to:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
(1) Socks and serviceable footwear;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 52, Purpose and Scope ¶1 Exchanged weekly.
(2) Outer garments;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 52, Purpose and Scope ¶1 Exchanged weekly.
(3) New non-disposable underwear which shall remain with the youth throughout their stay, and;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 52, Purpose and Scope ¶2 Exchanged daily and returned to youth.
(4) Undergarments, that are freshly laundered and free of stains, including tee shirts and bras.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 52, Purpose and Scope ¶2
(c) Clothing is laundered at the temperature required by local ordinances for the commercial laundries and dried completely in a mechanical dryer or other laundry method approved by the local health officer.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 54, I-B
(d) Suitable clothing is issued to pregnant youth.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 52, Purpose and Scope ¶3
<p>1482 CLOTHING EXCHANGE</p> <p>The facility administrator shall develop and implement written policies and site-specific procedures for the cleaning and scheduled exchange of clothing. Unless work, climatic conditions, or illness necessitates more frequent exchange, outer garments, except for footwear, shall be exchanged at least once each week. Tee shirts, bras, and underwear shall be exchanged daily; youth shall receive their own underwear back at exchange.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 52, Purpose and Scope ¶1

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
<p>1484 CONTROL OF VERMIN IN YOUTH'S PERSONAL CLOTHING</p> <p>There shall be written policies and site-specific procedures developed and implemented by the facility administrator to control the contamination and/or spread of vermin and ecto-parasites in all youth's personal clothing. Infested clothing shall be cleaned or stored in a closed container so as to eradicate or stop the spread of the vermin.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 55, Control and Containment of Vermin on Resident Clothing and Bedding
<p>1485 ISSUE OF PERSONAL CARE ITEMS</p> <p>There shall be written policies and site-specific procedures developed and implemented by the facility administrator for the availability of personal hygiene items. Each female youth shall be provided with sanitary napkins, panty liners and tampons as requested. Each youth to be held over 24 hours shall be provided with the following personal care items;</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 56 Personal Hygiene Chapter 56, I-B
(a) Toothbrush;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 56, I-A
(b) Toothpaste;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 56, I-A
(c) Soap;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 56, I-C
(d) Comb;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 56, I-A
(e) Shaving implements;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 56, I-D
(f) Deodorant;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 56, I-A

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
(g) Lotion;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 56, I-C
(h) Shampoo; and,	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 56, I-C
(i) Post-shower conditioning hair products.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 56, I-C
Youth shall not be required to share any personal care items listed in items (a) through (d). Liquid soap provided through a common dispenser is permitted. Youth shall not share disposable razors. Double edged safety razors, electric razors, and other shaving instruments capable of breaking the skin, when shared among youth, shall be disinfected between individual uses by the method prescribed by the State Board of Barbering and Cosmetology in Sections 979 and 980, Chapter 9, Title 16, California Code of Regulations.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 56, Last paragraph P.1
1486 PERSONAL HYGIENE There shall be written policies and site specific procedures developed and implemented by the facility administrator for showering/bathing and brushing of teeth. Youth shall be permitted to shower/bathe up on assignment to a housing unit and on a daily basis thereafter and given an opportunity to brush their teeth after each meal.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 56, I-E
1487 SHAVING Youth shall have access to a razor daily, unless their appearance must be maintained for reasons of identification in Court. All youth shall have equal opportunity to shave face and body hair. The facility administrator may suspend this requirement in relation to youth who are considered to be a danger to themselves or others.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 56, I-D

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
<p>1488 HAIR CARE SERVICES (Excerpt)</p> <p>Hair care services shall be available in all juvenile facilities. Youth shall receive hair care services monthly. Equipment shall be cleaned and disinfected after each haircut or procedure, by a method approved by the State Board of Barbering and Cosmetology.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 56, I-F
<p>1500 STANDARD BEDDING AND LINEN ISSUE</p> <p>Clean laundered, suitable bedding and linens, in good repair, shall be provided for each youth entering a living area who is expected to remain overnight, shall include, but not be limited to:</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 54 Bedding, Linens and Clothing Supply and Issue
<p>(a) One mattress or mattress-pillow combination which meets the requirements of Section 1502 of these regulations;</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 54, I-A Chapter 54, O-C, 1
<p>(b) One pillow and a pillow case unless provided for in (a) above;</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 54, I-C, 1
<p>(c) One mattress cover and a sheet or two sheets;</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 54, I-B, 1-a
<p>(d) One towel; and,</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 54, I-B, 2
<p>(e) One blanket or more, up on request</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 54, I-B, 1 Youth may receive 2 additional blankets upon request.

TITLE 15 SECTION	YES	NO	N/A	P/P REFERENCE - COMMENTS
<p>1501 BEDDING LINEN EXCHANGE</p> <p>The facility administrator shall develop and implement site specific written policies and procedures for the scheduled exchange of laundered bedding and linen issued to each youth housed. Washable items such as sheets, mattress covers, pillow cases and towels shall be exchanged for clean replacement at least once each week.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 54, I-B, 1-a through c
<p>The covering blanket shall be cleaned or laundered once a month.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chapter 54, I-B, 1-b
<p>1510 FACILITY SANITATION, SAFETY AND MAINTENANCE</p> <p>The facility administrator shall develop and implement written policies and site-specific procedures for the maintenance of an acceptable level of cleanliness, repair and safety throughout the facility. The plan shall provide for a regular schedule of housekeeping tasks, equipment, including restraint devices, and physical plant maintenance and inspections to identify and correct unsanitary or unsafe conditions or work practices in a timely manner. The use of chemicals shall be done in accordance to the product label and Safety Data Sheet which may include the use of Personal Protection Equipment (PPE).</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Chapter 57 Sanitation, Safety and Maintenance</p> <p>Chapter 86 Housekeeping and Maintenance</p>

REVIEW OF NON REGULATORY REQUIREMENTS

GRANT FUNDING OR CODE REFERENCE	YES	NO	N/A	P/P REFERENCE - COMMENTS
JUVENILE PROBATION AND CAMPS FUNDING (JPCF) (Camps Only)				
The programs/services identified on the JPCF – Camp Allocation Eligibility Form are being provided at the facility. (Refer to the JPCF Program Agreement, Attachment B)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
208.5 WIC CONTACT BETWEEN PERSONS UNDER THE JUVENILE COURT AGES 19- 20 AND MINORS IN THE FACILITY				
The facility houses Juvenile Court Wards 19 years of age and older.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
The facility has been approved to hold persons under the juvenile court who are ages 19 through 21.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
The facility continues to comply with the requirements of 208.5 WIC (programming, capacity and security of the facility) as outlined in the county’s application.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
JUVENILE JUSTICE DELINQUENCY PREVENTION ACT MONITORING (JJDP)				
WIC 206 SEPARATE FACILITIES FOR WIC 300 MINORS Dependent or neglected minors who are defined under Section 300 of the Welfare and Institutions Code (WIC) are held only in non-secure, separate and segregated facilities.	<input type="checkbox"/>	<input type="checkbox"/> <i>Violation</i>	<input checked="" type="checkbox"/>	
DETENTION OF STATUS OFFENDERS (WIC 601) AND FEDERAL MINORS Status Offenders (WIC 601) are held in the facility.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Status Offenders (WIC 601) are kept separate from Juvenile Delinquents (WIC 602)? (WIC 207[d]).	<input type="checkbox"/>	<input type="checkbox"/> <i>Violation</i>	<input checked="" type="checkbox"/>	
Federal Minors (ICE Holds or ORR Contract) are held in the facility.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
If yes to the above, the <i>Monthly Report on the Detention of Status Offenders/Federal Minors</i> is submitted to the BSCC.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
WIC 208 SEPARATION OF MINORS AND ADULT INMATES (JJDP 42 USC 5633, Sec 223, State Plans (a)[12]) Are adult inmates held in the facility? (When a person in detention is proceeding through the adult court, AND that person is 18 years of age or older that person is an adult inmate .)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
If adult inmates are held, they are appropriately separated from minors.	<input type="checkbox"/>	<input type="checkbox"/> <i>Violation</i>	<input checked="" type="checkbox"/>	
Adult inmates from an adult facility (e.g. inmate workers or “Scared Straight” programs) are not allowed in the facility in a manner that allows contact with minors.	<input type="checkbox"/>	<input type="checkbox"/> <i>Violation</i>	<input checked="" type="checkbox"/>	

**JUVENILE HALLS, SPECIAL PURPOSE JUVENILE HALLS AND CAMPS
PHYSICAL PLANT EVALUATION
Board of State and Community Corrections**

APPLICABLE TITLE 24 REGULATIONS: 4/98; 2001; 2003; 2009; 2014; 2018

BSCC Code: 7437

FACILITY NAME: Sacramento County Juvenile Detention Facility (YDF)				FACILITY TYPE: JH		
APPLICABLE REGULATIONS (Check All That Apply):	4/98:	2001:	2003:	2009:	2014:	2018:
	X	X	X			
FIELD REPRESENTATIVE: Elizabeth Gong				DATE: February 9, 2022		

TITLE 24 SECTION	YES	NO	N/A	COMMENTS
1230.1.1 Reception/intake admission.				
In each juvenile hall, space used for the reception of youth pending admission to juvenile hall shall have the following space and equipment:	X			
1. Weapons lockers as specified in Section 1230.2.9;	X			
2. A secure room for the confinement of youth pending admission to juvenile hall as specified in Section 1230.1.2; In each juvenile hall, camp and ranch, space used for the reception of youth pending admission to these facilities shall have the following space and equipment:	X			There are six rooms in booking that are non-rated space.
3. Access to a shower;	X			There are two showers in the intake area.
4. A secure vault or storage space for youth, valuables;	X			The facility has storage for all in custody youth in the intake area.
5. Telephone accessible to youth; and	X			There are two phones in the intake area.
6. Access to hot and cold running water for staff use.	X			
1230.1.2 Locked holding room.				
A locked holding room shall:				There are 6 secure holding rooms in the intake area.
1. Contain a minimum of 15 square feet of floor area per youth;	X			
2. Provide no less than 45 square feet of floor space and have a clear ceiling height of 8 feet or more;	X			
3. Contain seating to accommodate all youth as specified in Section 1230.2.8;	X			
4. Be equipped with a toilet, wash basin, mirror and drinking fountain unless as specified in Section 1230.2, unless a procedure is in effect to give the youth access to a toilet, wash basin and drinking fountain;	X			There are combo units in each holding room.

TITLE 24 SECTION	YES	NO	N/A	COMMENTS
5. Maximize visual supervision of youth by staff; and	X			
6. Have an outward swinging or lateral sliding door.	X			
1230.1.3 Natural light. Outer-facing exterior windows where youth’s privacy is not at risk shall be provided in locked sleeping rooms, single occupancy sleeping rooms, double occupancy sleeping rooms, dormitories and dayrooms. Natural light may be provided by, but is not limited to, skylights or windows in dayrooms, windows in adjacent exterior exercise areas, and in sleeping rooms and/or dormitories.	X			
1230.1.4 Corridors Corridors in living areas shall be at least eight feet wide.	X			
1230.1.5 Living unit. A living unit shall be a self-contained unit containing locked sleeping rooms, single and double occupancy sleeping rooms, or dormitories, dayroom space, toilet, wash basins, drinking fountains and showers commensurate to the number of youth housed.	X			
A living unit shall not be divided in a way that hinders direct access, supervision, immediate intervention or other action if needed. In juvenile halls, the number of youth housed in a living unit shall not exceed 30.	X			
1230.1.6 Locked sleeping rooms. Locked sleeping rooms shall be equipped with an individual or combination toilet, wash basin, mirror and drinking fountain.	X			
Doors to locked sleeping rooms shall swing outward or slide laterally.	X			
1230.1.7 Single occupancy sleeping rooms. Single occupancy sleeping rooms shall provide the following:	X			
1. A minimum of 70 square feet of floor area;	X			
2. A minimum ceiling height of eight feet; and,	X			
3. The door into this room shall swing outward or slide laterally and be provided with a view panel, a minimum of 144 square inches, constructed of security glazing.	X			
4. Contain a bed as specified in 1230.2.5.	X			
1230.1.8 Double occupancy sleeping rooms. Double occupancy sleeping rooms shall provide the following:	X			
1. A minimum of 100 square feet of floor area;				

TITLE 24 SECTION	YES	NO	N/A	COMMENTS
2. A minimum clear ceiling height of 8 feet and a minimum width of 7 feet; and,	X			
3. The door into this room shall swing outward or slide laterally and be provided with a view panel, a minimum of 144 square inches, constructed of security glazing.				
4. Contain a bed as specified in 1230.2.5.				
1230.1.9 Dormitories Dormitories shall provide the following: 1. A minimum of 50 square feet of floor area per youth with the minimum size of a dormitory being 200 square feet of floor area and a minimum 8-foot clear ceiling height;	X			The agency eliminated dorms in 2014-1016 and uses Units 7, 8, and 9 for program space only.
2. Designed for no fewer than four youth;			X	
3. Dormitories in juvenile halls shall be designed for no more than 30 youth;			X	
4. Camps shall conform to Items 1 and 2.			X	
1230.1.10 Dayrooms Dayrooms shall contain 35 square feet of floor area per youth, contain tables and seating to accommodate the maximum numbers of youth allowed access at a given time.	X			
Access must be provided to toilets, wash basins, drinking fountains and showers as specified in Section 1230.2.	X			
1230.1.11 Physical activity and recreation areas. Indoor/outdoor physical activity and recreation areas shall be designed as follows: 1. Minimum indoor outdoor recreation space for facility capacity: 40 or less is 9,000 square feet; 41-274 is 225 square feet per youth up to 61,650 square feet; 275 or more is 61,650 square feet, plus 145 square feet for each youth beyond 274 [up to a maximum of 87,120 square feet]	X			
1.1 At least one quarter of the dedicated indoor/outdoor space shall be a paved or like surface.	X			
1.2 The required recreation area shall contain no single dimension less than 40 feet.	X			
2. A portion of the dedicated space for physical activity and recreation shall be out-of-doors and be sufficient size and equipped in such a manner to allow compliance with Title 15, Section 1371, which requires at least one hour per day of outdoor activity for each detained youth.	X			
3. Lighting of outdoor recreation areas shall be provided to allow for evening activities and to provide security.	X			
4. Access must be provided to a toilet, wash basin and drinking fountain as specified in Section 1230.2.	X			
1230.1.12 Academic classrooms. There shall be a dedicated classroom space for every juvenile in every facility.	X			Housing units 1 and 2 have dedicated classrooms. All other units have 2 classrooms.
The primary purpose for the academic classroom shall be for education.	X			

TITLE 24 SECTION	YES	NO	N/A	COMMENTS
Each academic classroom shall contain a minimum of 160 square feet of floor space for the teacher's desk and work area and a minimum of 28 square feet of floor space per minor.	X			
A communication system shall be provided in each classroom to allow for immediate response to emergencies.	X			
The classroom shall be designed for a maximum of 20 minors.	X			
There shall be space available in every juvenile facility that may be used for specialized, one-on-one or small group educational purposes.	X			
1230.1.13 Safety room. A safety room shall:	X			There are 2 safety rooms, indicated as Observation Rooms, located in the intake area.
1. Contain a minimum of 48 square feet of floor area and a minimum clear ceiling height of 8 feet;	X			
2. Be limited to one youth;	X			
3. Be padded as specified in Section 1230.2.7;	X			
4. Provide one or more vertical view panels constructed of security glazing. These view panels shall be no more than 4 inches wide nor less than 24 inches long, which shall provide a view of the entire room;	X			
5. Provide an audio monitoring system as specified in Section 1230.1.22;	X			
6. Contain a flushing ring toilet, capable of accepting solid waste, mounted flush with the floor, the controls for which must be located outside of the room;	X			
7. Be equipped with a variable intensity, security-type lighting fixture with controls located outside the room;	X			
8. Any wall or ceiling-mounted devices must be designed to prohibit access to the youth occupant; and,	X			
9. Provide a food pass with lockable shutter, no more than 4 inches high, and located between 26 inches and 32 inches as measured from the bottom of the food pass to the floor.	X			
1230.1.14 Medical examination room. There must be a minimum of one suitably equipped medical examination room in every juvenile facility.	X			
Medical examination rooms shall provide the following:	X			
1. Space for carrying out routine medical examinations and emergency care and used for no other purpose;	X			
2. Privacy for youth;	X			
3. Lockable storage space for medical supplies;	X			
4. Not less than 144 square feet of floor space with no single dimension less than 7 feet;	X			
5. Hot and cold running water;	X			
6. Smooth, nonporous, washable surface;	X			
7. A medical exam table; and,	X			
8. Adequate lighting.	X			

TITLE 24 SECTION	YES	NO	N/A	COMMENTS
<p>1230.1.15 Pharmaceutical storage.</p> <p>Provide lockable storage space for medical supplies and pharmaceutical preparations as specified by Title 15, Section 1438.</p>	X			The facility has a Pharmacy and Pharmacist n staff.
<p>1230.1.16 Dining areas.</p> <p>Dining areas in juvenile facilities shall contain a minimum of 15 square feet of floor space and sufficient tables and seating for each person being fed.</p>	X			Youth eat in the unit.
<p>Persons being fed include youth, staff and visitors.</p>	X			
<p>Dining areas shall not contain toilets or showers in the same room without appropriate visual barrier.</p>	X			
<p>1230.1.17 Visiting space.</p> <p>Space shall be provided in all juvenile facilities for in-person visiting which shall be unobstructed by barriers such as, but not limited to, security glazing for mesh.</p>	X			The agency has a fully staffed visiting center to accommodate visiting each day with extended hours.
<p>1230.1.18 Institutional storage.</p> <p>One or more storage rooms shall be provided to accommodate a minimum of 80 cubic feet of storage space per minor.</p>	X			
<p>Items to be stored shall be institutional clothing, bedding, supplies and activity equipment.</p>	X			
<p>1230.1.19 Personal storage.</p> <p>Each youth in a juvenile facility shall be provided with a minimum of 9 cubic feet of secure storage space for personal clothing and belongings.</p>	X			All youth personal belongings are stored in the intake area.
<p>1230.1.20 Safety equipment storage.</p> <p>In all juvenile facilities, a secure area shall be provided for the storage of safety equipment, such as fire extinguishers, self-contained breathing apparatus, wire and bar cutters, emergency lights, etc.</p>	X			
<p>1230.1.21 Janitorial closet.</p> <p>In all juvenile facilities, at least one securely lockable janitorial closet, containing a mop sink and sufficient area for the storage of cleaning implements, must be provided within a security area of the facility.</p>	X			
<p>1230.1.22 Audio monitoring system.</p> <p>In safety rooms, locked holding rooms, locked sleeping rooms, single and double occupancy rooms and dormitories, there must be an audio monitoring system capable of actuation by the minor that alerts personnel.</p>	X			
<p>1230.1.23 Emergency power.</p> <p>There shall be a source of emergency power in all juvenile facilities capable of providing minimal lighting in all living units, activities areas, corridors, stairs and central control points, and to maintain fire and life safety, security, communications and alarm systems (Title 24, Part 2, Chapter 27).</p>	X			

TITLE 24 SECTION	YES	NO	N/A	COMMENTS
Such an emergency power source shall conform to the requirements specified in Title, 24, Part 3, Article 700, California Electrical Code, California Code of Regulations.	X			
1230.1.24 Confidential interview room. Confidential interview rooms shall contain a minimum of 60 square feet of floor area.	X			There are 4 no contact confidential interview rooms in the visiting center as well as 5 other conference type rooms for contact interview opportunities.
In juvenile halls there shall be a minimum of one suitably furnished interview room for each 30 youth.	X			
In camps there shall be a minimum of one suitably furnished interview room for each facility.			X	
This interview room shall provide for confidential consultations with youth.	X			
1230.1.25 Special-purpose juvenile halls. Special-purpose juvenile halls shall conform to all minimum standards for juvenile facilities contained in this section with the following exceptions:			X	
1. Physical activity and recreation areas as specified in Section 1230.1.11;			X	
2. Academic classrooms as specified in Section 1230.1.12;			X	
3. Medical examination room as specified in Section 1230.1.14; and,			X	
4. Dining areas as specified in Section 1230.1.16.			X	
1230.1.26 Court holding room for youth. A court holding room shall:			X	
1. Contain a minimum of 10 square feet of floor area per youth;			X	
2. Be limited to no more than 16 youth;			X	
3. Provide no less than 40 square feet of floor area and have a ceiling height of 8 feet or more;			X	
4. Contain seating to accommodate all youth as specified in Section 1230.2.8;			X	
5. Contain a toilet, wash basin and drinking fountain as specified in Section 1230.2;			X	
6. Maximize visual supervision of youth by staff; and,			X	
7. A mirror of material appropriate to the level of security shall be provided as specified in Section 1230.2.11.			X	
1230.1.27 Programs and activity areas. All juvenile facilities shall include adequate space for specific programs in addition to recreation and exercise areas.	X			
1230.2.1 Toilets/urinals. All toilet areas shall provide privacy for the youth and help reduce the risk of voyeurism without mitigating staff's ability to supervise.	X			

TITLE 24 SECTION	YES	NO	N/A	COMMENTS
Toilets must be available in a ratio to youth as follows:				
1. Juvenile halls 1:6;	X			
2. Camps 1:10; and			X	
3. Locked holding rooms 1:8:	X			
One toilet and one urinal may be substituted for every 15 males.	X			
1230.2.2 Wash basins.				
In living units, wash basins must be available in a ratio to youth as follows:	X			
1. Juvenile halls 1:6;				
2. Camps 1:10; and			X	
3. Locked holding rooms 1:8:	X			
Wash basin must be provided with hot and cold or tempered water.	X			
1230.2.3 Drinking fountains.				
In living areas and indoor and outdoor recreation areas, drinking fountains must be accessible to youth and to staff.	X			
1. The drinking fountain bubbler shall be on an angle which prevents waste water from flowing over the drinking bubbler; and,	X			
2. The water flow shall be actuated by a mechanical means.	X			
1230.2.4 Showers.				
Shower areas shall provide privacy for the youth and help reduce the risk of voyeurism without mitigating staff's ability to supervise.	X			
Showers shall be available to all youth on a ratio of at least one shower or bathtub to every six youth. Showers shall be provided with tempered water.	X			
1230.2.5 Beds.				
Beds shall be at least 30 inches wide and 76 inches long and be of the solid bottom type.	X			
Beds shall be at least 12 inches off the floor and spaced no less than 36 inches apart	X			
Bunk beds must have no less than 33 inches vertically between the solid bottoms.			X	
In secure facilities, the bunks shall be securely anchored and flushed against the floor and/or wall.			X	
1230.2.6 Lighting.				
Lighting in locked sleeping rooms, single occupancy rooms, double occupancy rooms, dormitories, day rooms and activity areas shall provide not less than 20 foot candles of illumination at desk level.	X			
Night lighting is required in these areas to provide for good visibility for supervision and be conducive to sleep.	X			

TITLE 24 SECTION	YES	NO	N/A	COMMENTS
1230.2.7 Padding. Padding in safety rooms, padding shall cover the entire floor, door, walls and everything on walls to a clear height of eight feet.	X			
Benches or platforms are not to be placed on the floor of this room.	X			
All padded rooms must be equipped with a tamper resistant fire sprinkler as approved by the State Fire Marshal.	X			
All padding must be:	X			
1. Approved for use by the State Fire Marshal;	X			
2. Nonporous to facilitate cleaning;	X			
3. At least 1 1/2 inch thick;	X			
4. Of a unitary or laminated construction to prevent its destruction by teeth, hand tearing or small metal objects;	X			
5. Firmly bonded to all padded surfaces to prevent tearing or ripping; and,	X			
6. Without any exposed seams susceptible to tearing or ripping.	X			
1230.2.8 Seating. Seating shall be designed for the level of security.	X			
When bench seating is used, 18 inches of bench is seating for one person.	X			
1230.2.9 Weapons lockers. Weapons lockers are required in all secure juvenile facilities and shall be located outside the secure area of the facility.	X			
Weapons lockers shall be equipped with individual compartments, each with an individual locking device.	X			
1230.2.10 Security glazing. Security glazing shall comply with the minimum requirements of one of the following test standards: American Society for Testing and Materials, ASTM F 1233-98, Class III glass, or; California Department of Corrections, CDC 860-94d, Class C glass or; H.P. White Laboratory, Inc., HPW-TP-0500.02, Forced Entry Level III.	X			
1230.2.11 Mirrors. A mirror of a material appropriate to the level of security must be provided near each wash basin specified in these regulations.	X			

**JUVENILE HALLS, SPECIAL PURPOSE HALLS AND CAMPS
LIVING AREA SPACE EVALUATION
Board of State and Community Corrections Inspection**

BSCC Code: 7437

FACILITY: Sacramento County Youth Detention Facility (YDF)	TYPE: Juvenile Hall	RC: 417
FIELD REPRESENTATIVES: Elizabeth Gong		DATE: February 9, 2022

ROOMS				EACH ROOM					COMMENTS				
Unit Designation	Room Type	Applicable Standards	# Rooms	Each Room		Total RC	Size (L x W x H) or Square/Cubic Feet	FIXTURES*					
				# Beds	RC			T		U	W	F	S
Intake													
	Safety Room (OBS 1 & 2)	2003	2				66 Sq. Ft.						Restroom available in intake area.
	Holding (1-4)	2003	4		(2)	(8)	66 Sq. Ft.	1		1	1		Each room has a 48" bench and combination unit.
	Holding 5	2003	1		(2)	(2)	88 Sq. Ft.	1		1	1		The room has a 48" bench and combination unit.
	Holding 6	2003	1		(2)	(2)	61 Sq. Ft.	1		1	1		The room has a 48" bench and combination unit.
	Shower	2003	2					1		1	1	1	
The bench space allows two youth per holding room.													
HU-1	Unoccupied at Inspection												
	Single	Pre-98	15	1	1	15	83 Sq. Ft.	1		1	1		All wet rooms.
	Dayroom						8114 Sq. Ft.	1	1	1	1	3	
	Classroom		1				1022 Sq. Ft.						
The dayroom space reflects the square footage of the unit, including staff control counter space and one large bathroom with toilet, sink, shower area.													
HU-2	VOYA Unit (SYTF)												
	Single	Pre-98	14	1	1	14	83 Sq. Ft.	1		1	1		
	Safety Room		1			(0)	81 Sq. Ft.						Contains a camera with monitor in control room.
	Dayroom						5904 Sq. Ft.	1	1	1	1	3	
	Classroom						1022 Sq. Ft.						
Note: The dayroom space reflects the square footage of the unit, including staff counter space and large bathroom with showers and toilet/sink. The courtyard has 2810 square feet and is adjacent to the dayroom space..													

*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit. If "Total RC" appears in brackets (), it is not part of the facility's rated capacity.

ROOMS							EACH ROOM					COMMENTS	
Unit Designation	Room Type	Applicable Standards	# Rooms	Each Room		Total RC	Size (L x W x H) or Square/Cubic Feet	FIXTURES*					
				# Beds	RC			T	U	W	F		S
HU-3	Intensive Skill Building Unit												
	Single	1998 and pre-98	15	1	1	15	76 Sq. Ft.	1	1	1	1	All wet rooms.	
	Single	1998	12	1	1	12	79 Sq. Ft.					Dry rooms were permitted; approved by CYA.	
	Double	1998	2	2	2	4	118 Sq. Ft.					Double occupancy rooms are dry rooms.	
	Dayroom						8238 Sq. Ft.	4	2	4	1	7	
	Classroom		2				A: 600 Sq. Ft. B: 638 Sq. Ft.					Space allows for 16 minors in each classroom.	
Note: HU3 was not occupied for housing, it is being used as a daytime program unit. The dayroom space reflects the square footage of the unit, including the staff control counter and large bathroom with toilet/urinal, sink and showers.													
HU-4	Multi-Sensory De-escalation Room (MSDR) Unit												
	Single		7	1	1	7	74Sq. Ft.	1		1	1	All wet rooms.	
	Dorm						1054 Sq. Ft.					Not used as dorm, see note below.	
	Dayroom						7113 Sq. Ft.	4	2	4	1	5	
Note: The dayroom space reflects the square footage of the unit, including staff control counter space and large bathroom with toilet/urinal, sink and showers. The dorm beds were removed to make this a Sensory Room space for youth.													
HU-5	MAX Unit overflow												
	Single	2003	1	1	1	1	Rm 102 (ADA) 123 Sq. Ft. Rm 100: 83 Sq. Ft.	1		1	1	Room 100 is no longer rated space but used for storage.	
	Double	2003	14	2	2	28	123 Sq. Ft. (even #) 149 Sq. Ft. (odd #)	1		1	1	All wet rooms.	
	Dayroom						7045 Sq. Ft.				1	5	
	Classroom		2				A: 713 Sq. Ft B: 922 Sq. Ft.					Two classrooms located on the unit.	
Note: The dayroom space reflects the square footage of the unit, including staff control counter space and large bathroom with toilet/urinal, sink and showers.													
HU-6	SOAR Program Unit												
	Single	2003	6	1	1	6	81 Sq. Ft.	1		1	1		
	Single		4	1	1	4	106 Sq. Ft.	1		1	1		
	Single		2	1	1	2	90 Sq. Ft.	1		1	1		
	Dayroom						5368 Sq. Ft.				1	2	
	Classroom		1				781 Sq. Ft.						

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ROOMS							EACH ROOM					COMMENTS	
Unit Designation	Room Type	Applicable Standards	# Rooms	Each Room		Total RC	Size (L x W x H) or Square/Cubic Feet	FIXTURES*					
				# Beds	RC			T	U	W	F		S
Note: This unit was not occupied during the inspection and the facility is using the classroom only for the SOAR Program. The dayroom space reflects the square footage of the unit, including staff control counter space and large bathroom with toilet/urinal, sink and showers.													
HU-7	Library and Program Unit (STEP)												
	Single		2	1	1	2	74 Sq. Ft.	1		1	1		
	Double		4	2	2	(8)	81 Sq. Ft.					Not in use.	
	Dorm	2003	1	0	0	(5)	1064 Sq. Ft.					Dorm beds removed to create Library.	
	Dayroom						7083 Sq. Ft.	4	2	4	1	6	
	Classroom		2				A: 781 Sq. Ft. B: 858 Sq. Ft.					Two classrooms located on the unit.	
Note: A five bed dorm was removed when this unit was remodeled into a Library and Program Unit. Only 2 single rooms are available for occupancy. The dayroom space reflects the square footage of the unit, including staff control counter space and large bathroom with toilet/urinal, sink and showers.													
HU-8	Unoccupied at Inspection												
	Single		12	1	1	12	82 Sq. Ft.					Two of the singles are wet rooms (combo units).	
	Double	2003	12	2	2	24	74 Sq. Ft.					Per CYA.	
	Dayroom						7515 Sq. Ft.	4	2	4	1	6	
	Classroom		2				A: 625 Sq. Ft. B: 721 Sq. Ft.					Two classrooms located on the unit.	
Note: A six bed dorm was removed when this unit was remodeled in 2010. Day room space limits the RC of H-8 to 31 minors. The dayroom space reflects the square footage of the unit, including staff control counter space and large bathroom with toilet/urinal, sink and showers.													
HU-9	Unoccupied at Inspection												
	Single		8	1	1	8	74 Sq. Ft.					Two rooms are wet (combo units).	
	Double	2003	15	2	2	30	74 Sq. Ft.					Per CYA Standards.	
	Dayroom						7660 Sq. Ft.	4	2	4	1	6	
	Classroom			2			A: 630 Sq. Ft. B: 729 Sq. Ft.					Two classrooms located on the unit.	
Note: A six bed dorm was removed when this unit was remodeled in 2010. Day room space limits the RC of H-9 to 31 minors. The dayroom space reflects the square footage of the unit, including staff control counter space and large bathroom with toilet/urinal, sink and showers.													
HU-10	Female Unit.												
	Single	2003	24	1	1	24	69 Sq. Ft.	1		1	1	14-16 Inspection, RC 23 single rooms.	
	Dayroom	2003					8146 Sq. Ft.	2	2	2	1	5	
	Classroom	2003	2				A: 720 Sq. Ft.					Two classrooms located on the unit.	

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ROOMS							EACH ROOM					COMMENTS	
Unit Designation	Room Type	Applicable Standards	# Rooms	Each Room		Total RC	Size (L x W x H) or Square/Cubic Feet	FIXTURES*					
				# Beds	RC			T	U	W	F		S
							B: 535 Sq. Ft.						
Note: The dayroom space reflects the square footage of the unit, including staff control counter space and large bathroom with toilet/urinal, sink and showers.													
HU-11	Unoccupied (Covid Isolation/Quarantine Unit)												
	Single	2001	2	1	1	2	100 Sq. Ft.	1		1	1		
	Double	2001	14	2	2	28	100 Sq. Ft.	1		1	1		
	Dayroom	2001					9483 Sq. Ft.				1	6	
	Classroom	2001	2				660 Sq. Ft. each						Two classrooms located on the unit, 16 minors each.
Note: The dayroom space reflects the square footage of the unit, including staff control counter space and large bathroom with showers.													
HU-12	Orientation Unit.												
	Single	2001	1	1	1	1	100 Sq. Ft.	1		1	1		ADA Room, 14-16 Inspection changed RC to one single room, second room used for storage.
	Double	2001	14	2	2	28	100 Sq. Ft.	1		1	1		
	Dayroom	2001					9483 Sq. Ft.				1	6	
	Classroom	2001	2				660 Sq. Ft. each						Two classrooms located on the unit, 16 minors each.
Note: The dayroom space reflects the square footage of the unit, including staff control counter space and large bathroom with showers.													
HU-13	Culinary and NCCI Construction Space												
	Single	2001	2	1	1	2	100 Sq. Ft.	1		1	1		
	Double	2001	14	2	2	28	100 Sq. Ft.	1		1	1		
	Classroom	2001	2				660 Sq. Ft. each				1	6	Two classrooms located on the unit, 16 minors each.
	Dayroom	2001					9483 Sq. Ft.						
Note: This unit is not used for sleeping space. The dayroom space reflects the square footage of the unit, including staff control counter space and large bathroom with showers.													
HU-14	General Population Males												
	Single	2003	2	1	1	2	100 Sq. Ft.	1		1	1		
	Double	2003	14	2	2	28	100 Sq. Ft.	1		1	1		
	Dayroom	2003					8961 Sq. Ft.				1	5	Fountain in the courtyard and dayroom. Showers located in dayroom and upper tier.
	Classroom	2003	2				A: 589 Sq. Ft. B: 558 Sq. Ft.						Two classrooms located on the unit.
Note: The dayroom space reflects the square footage of the unit, including staff control counter space and large bathroom with showers.													
HU-15	Transition Unit												
	Single	2003	2	1	1	2	100 Sq. Ft.	1		1	1		

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ROOMS							EACH ROOM					COMMENTS	
Unit Designation	Room Type	Applicable Standards	# Rooms	Each Room		Total RC	Size (L x W x H) or Square/Cubic Feet	FIXTURES*					
				# Beds	RC			T	U	W	F		S
	Double	2003	14	2	2	28	100 Sq. Ft.	1		1	1		
	Dayroom	2003					8961 Sq. Ft.				1	5	Fountain located in the courtyard and dayroom. Showers located in dayroom and upper tier.
	Classroom	2003	2				A: 612 Sq. Ft. B: 620 Sq. Ft.						Two classrooms located on the unit.
Note: The dayroom space reflects the square footage of the unit, including staff control counter space and large bathroom with showers.													
HU-16	Maximum Security Unit												
	Single	2003	2	1	1	2	100 Sq. Ft.	1		1	1		
	Double	2003	14	2	2	28	100 Sq. Ft.	1		1	1		
	Dayroom	2003					8961 Sq. Ft.				1	5	Fountain located in the courtyard and dayroom. Showers located in dayroom and upper tier.
	Classroom	2003	2				A: 627 Sq. Ft. B: 665 Sq. Ft.						Two classrooms located on the unit, 16 minors each.
Note: The dayroom space reflects the square footage of the unit, including staff control counter space and large bathroom with showers.													
HU-17	Maximum Security Unit												
	Single	2003	2	1	1	2	100 Sq. Ft.	1		1	1		
	Double	2003	14	2	2	28	100 Sq. Ft.	1		1	1		
	Dayroom	2003					8961 Sq. Ft.				1	5	Fountain located in the courtyard and dayroom. Showers located in dayroom and upper tier.
	Classroom	200	2				A: 665 Sq. Ft. B: 608 Sq. Ft.						Two classrooms located on the unit, 16 minors each.
The dayroom space reflects the square footage of the unit, including staff control counter space and large bathroom with showers.													
Note: Campus contains a gymnasium and pool. Units rated above 30 were per agreement with CYA. Prior to 14-16 Inspection, RC 449; RC 2/13/14 - 436; RC 6/25/15 - 426; RC 2020 - 417, adjusted due to removing dorm beds and closing several single rooms.													

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