

	County of Sacramento Department of Health Services Division of Primary Health Policy and Procedure	Policy Issuer (Unit/Program)	JCH
		Policy Number	A04-1403b
		Effective Date	02-06
		Revision Date	07-19
Title: Health Care Monitoring and Audits		Functional Area: Governance and Administration	
Approved By: Pamela Gandy-Rosemond, MSN RN CCHP Health Administrator Approved By: Scarlett Ong, BSN RN Clinic Manager			

Policy:

Administrative meetings will be held quarterly with internal customers to facilitate the health care delivery system through joint monitoring, planning and problem resolution.

Procedures:

A. Interdisciplinary:

1. Juvenile Correctional Health (JCH) will schedule or participate in other disciplines located in the detention facilities, scheduled administrative meetings. Minutes of the meeting will be retained for reference.
2. Attendance at program planning administrative meetings shall include the Program Manager, Lead Physician or Clinic Manager/Supervising Registered Nurse, as deemed appropriate.
3. Program manager is responsible for compiling annual statistical reports to monitor trends in the delivery of health care and provide data at these meetings.
4. Program manager will discuss any operational or program issues that involve other disciplines which affect the health care of the residents.
5. Any interdisciplinary staff meeting information applicable to all Juvenile Correctional Health staff will be disseminated via email or staff meetings.

B. JCH Staff:

1. The Clinic manager will schedule bi-monthly staff meetings.
2. Meetings will include topics related to organizational/program changes, deficiencies documented by the Quality Management Committee, county policies and procedures, or any information deemed appropriate.

References:

Title 15, Article 8, Section 1403

NCCHC, Y-A-04

Attachments:

N/A

Contact:

N/A