

 <p style="text-align: center;"><b>County of Sacramento</b>  <b>Department of Health Services</b>  <b>Division of Primary Health</b>  <b>Policy and Procedure</b></p>	Policy Issuer (Unit/Program)	<b>JCH</b>
	Policy Number	<b>A05-1405a</b>
	Effective Date	<b>03-14</b>
	Revision Date	<b>05-19</b>
Title: <b>Health Care Standardized Procedures Manual</b>		Functional Area: Governance and Administration
Approved By: Pamela Gandy-Rosemond, MSN RN CCHP Health Administrator		
Approved By: Scarlett Ong, BSN RN Clinic Manager		

**Policy:**

A manual of standardized procedures addressing health care services delivered by Registered Nurses (RN) in the absence of Medical Doctors on site shall be written by the Program Manager and Lead Physician. Each policy and procedure will be reviewed annually and revised, as necessary. Each policy is in accordance with license, rules and regulations according to the California Board of Registered Nurses. All Registered Nurses (RN) are to take competency test during orientation and then annually or more often if procedure changes are made.

**Procedures:**

A. Registered Nurses Standardized Procedures

1. Any RN initiating treatment based upon diagnosis in the absence of a Medical Doctor must follow site specific Standardized procedures.
2. Standardized procedures include MD orders to be performed based upon a diagnosis. This may or may not include orders to administer medication.
3. All Standardized Procedures written as a physician order must be reviewed and cosigned by the physician within 24 hours the next clinical work day.
4. Standing orders are used for diabetes, pregnancy and immunizations in conjunction with standardized procedures. If based upon assessment there needs to be changes made to the standing orders, the nurse must first notify the MD requesting evaluation of the youth before initiating the standing orders.

**References:**

California Board of Registered Nursing

**Attachments:**

[JCH SP Manual](#)

**Contact:**

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