

 <p style="text-align: center;">County of Sacramento Department of Health Services Division of Primary Health Policy and Procedure</p>	Policy Issuer (Unit/Program)	JCH
	Policy Number	A07-1412
	Effective Date	04-07
	Revision Date	10-16
Title: Emergency Response Plan		Functional Area: Governance and Administration
Approved By: Pamela Gandy-Rosemond, MSN RN CCHP Health Administrator		
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Policy:

To protect the health, safety and preservation of lives and property of detained youths and employees from the effects of natural, manmade, or war-caused emergencies resulting in conditions of disaster or extreme peril to life, property and resources. The primary role of the Juvenile Correctional Health (JCH) staff in the disaster response is to triage, render first aid, and initiate resuscitation of critically injured individuals and direct/coordinate off-site medical referrals. The disaster response plan will be reviewed annually.

General Guidelines:

1. Under emergency conditions, all JCH employees may be deployed by the Division Chief or designee.
2. The role of JCH employees will vary according to the nature of the disaster and the individual's scope of licensure and/or certification.
3. During off hours employees are to turn on cell phones and pagers.
4. JMS employees who are at home when a disaster occurs should remain at home until contacted by supervising registered nurse, clinic manager, program manager or other designated individual.

Procedures: Disaster and Emergency Response Plan

1. JCH employees should refer to Sacramento County Probation Department Policies and Procedures for the Minor Detention Facilities in the event of a natural or manmade disaster. Emergency Medical Services (EMS) and first aid will be provided within the individuals' scope of licensure and under the direction of the lead physician or designee in coordination with nursing supervisors, clinic and program managers and the Chief Deputy Probation Officer or designee of each facility. Refer to Sacramento County Probation Department Policy and Procedure on Disaster.
2. Refer to the County of Sacramento Department of Health Services Guidelines for Disaster Deployment of Nurses.
 - a. Under the general supervision of the responsible physician, a nursing supervisor or RN designee shall be in charge of the triage team, if she/he is in the facility.
3. The Clinic Manager of the Supervising RN (if the clinic manager is not present) will report to the facility staff in charge of the situation; determine if 911 has been called and determine the need/extent of call back of the health services staff.

4. The Clinic Manager will be notified by the Supervising RN, if not in the facility.
5. The Supervising RN on duty shall have the responsibility of notifying health services personnel to return to duty at the direction of the Clinic Manager or Lead Physician.
6. The Clinic Manager or designee must keep an employee roster that accurately accounts for all JCH employees within the facility.
7. Triage area and casualty collection points will be mutually determined by the Clinic Lead or designee and probation (see Probation Operational Policy and Procedure). Convenient access by ambulance should be considered when determining the location,
8. All nursing and clinician staff shall report to the triage area. Further assignments, i.e. triage, immediate first aid team, casualty loading, patient monitoring, and coordination of ambulance transfers, will be made by the Clinic Lead and Supervising RN, based on the situation and available health services personnel.
9. Equipment shall be brought to the triage area from the medical clinic:
 - a. First aid/triage bag, extra dressings, flashlight, triage tags, felt tipped marking pen, triage mats and tracking system.
 - b. Oxygen tank with mask
 - c. Emergency Cart
 - d. Stethoscopes
 - e. Wheelchair
 - f. Gurney
10. Nursing staff will be working under medical standardized procedures.
11. Register individuals by name and X-ref at triage/collection area.
12. Triage is based on severity of illness/injury.
13. Provide first aid, if indicated.
14. Individuals requiring complex medical care must be evacuated immediate care.
15. Individuals who are ill and/or injured and do not require hospitalization must be treated and monitored for changes in condition delayed care.
16. Assist with gathering medical supplies from clinic to triage area.
17. Assist with set-up of additional triage areas, if indicated.
18. Assist with monitoring supplies and usage.
19. Assist with transport of supplies, equipment, medication, vaccine and other items deemed necessary.
20. Monitor in-coming telephone calls.
21. Complete shift report.

References:

Title 15, Article 3, Section 1327, Article 8, Section 1412
California Government Code, Section 3100
NCCHC, Y-A-07

Attachments:

N/A

Contact:

N/A