



The Department of Personnel Services, Employment Services Division announces the exam for:

Probation Assistant

Exam # 28223-18-0

Approximate Monthly Salary: \$5,185.20 - \$6,615.48

DESCRIPTION

Under supervision, Probation Assistant's learn to apply the principles and techniques of probation work; supervise and counsel individuals detained in, committed to, or sheltered in one of several County juvenile institutions; supervise minors assigned to Work Project; and provide close supervision of minors placed on home supervision.

MINIMUM QUALIFICATIONS

Graduation from an accredited four year college or university, preferably with a degree in criminal justice, social or another behavioral science.

Up to one year of the required education may be substituted by experience in full-time, or equivalent part-time, paid law enforcement or correctional work in a probation or parole agency, or correctional institution on the basis of 173.6 hours = 21.7 days = 1 work month = 3 semester or 4.5 quarter units.

Filing Deadline: 5:00 PM on May 8, 2018

Please see job announcement for important testing information, including tentative test dates. This communication is a courtesy announcement only and is not meant to replace the full job announcement. Please view the official job announcement for all requirements and testing information. The full job announcement and online application is available for viewing on our website at www.saccountyjobs.net.

IMPORTANT REMINDER REGARDING PROVISIONAL APPOINTMENTS

- Provisional employees in this class should file for this examination.
- Individuals in provisional positions must be reachable on the eligible list to be considered for permanent appointment.
- If a provisional is not reachable, it is the appointing authority's responsibility to take the appropriate action to terminate the appointment. Civil Service Rule 7.5 states, "Provisional appointments shall terminate within twenty (20) calendar days after the date on which the eligible list is established."